

Emo Public Library Board
Regular Meeting Minutes
Monday, November 24, 2025
Emo Public Library

Minutes of the Regular Meeting of the Board of the Emo Public Library held on Monday, November 24, 2025.

Present: Lisa Teeple, Harold McQuaker, Elaine Hughes, Kim Veldhuisen, Nick Donaldson - CEO/Librarian, and Crystal Gray – CAO/Clerk-Treasurer

Absent: Marie-Ann DeGroot, Tamara Robson, and Laura McCormick.

In-Camera Portion Start: 6:00 p.m.

1.0 CALL TO ORDER

2.0 DECLARATION OF CONFLICT OF INTEREST - none

3.0 QUORUM – yes

4.0 APPROVAL OF AGENDA

1. HUGHES-VELDHUISEN Motion to accept agenda.

CARRIED

5.0 APPROVAL OF MINUTES

2. McQUAKER-HUGHES Motion to accept the minutes of the October 29th meeting.

CARRIED

3. VELDHUISEN-HUGHES Motion to accept the minutes of the November 10th special meeting.

CARRIED

6.0 FINANCIAL REPORT

4. McQUAKER-VELDHUISEN Motion to accept the financial report for October.

CARRIED

7.0 LIBRARIAN’S REPORT

The CEO/Librarian provided a report on the monthly statistics for October 2025 usage.

8.0 OLD BUSINESS

a) Silent Auction

The Silent Auction is underway to be launched for the week of Emo Holly Daze.

b) Friends of the Library

Nick has inquired with several members of the public regarding their interest of forming a Friends of the Library Committee for the Emo Public Library Board. The Board has requested more information to be brought back to them regarding the process of having a Friends of the Library Committee formed.

c) Ontario Seniors Community Grant

The board requested for ideas to be developed and an application to be completed for the Ontario Senior's Community Grant to be brought back to this meeting. There is no report for this funding application.

9.0 NEW BUSINESS

a) A copy of the Memorandum of Understanding – Emo Public Library Board and the Township of Emo was provided to all EPL Board members to review and discuss the relation between the township and the EPL and EPL Board.

b) A copy of the Collaborative Agreement – Emo Public Library, Twp Emo, Twp LaVallee, and Twp Chapple was provided for all EPL Board members to review and discuss the relationship between all partners.

c) 2026 Draft Budget

The EPL Board requested Crystal Gray, CAO/Clerk-Treasurer to provide a draft budget to the EPL Board for the 2026 fiscal year. The EPL Board requested four (4) scenarios to be considered. The scenarios are – budget at 35 hours/ week; budget at 30 hours/week; budget at 25 hours/week; and budget at 21 hours/week. The EPL Board also requested for a dollar amount not to be budgeted in the donation revenue line.

d) The Emo Public Library Board has received the official appointment of Laura McCormick as Chapple's Council Representative on the Board.

10. POLICY REVIEW - none

11. MOTION TO ADJOURN

5. McQUAKER-McCormick Motion to adjourn the meeting.

CARRIED

Attested By:

Lisa Teeple, Chair

Nick Donaldson, CEO/Librarian