

Emo Public Library Board  
Regular Meeting Minutes  
Tuesday, January 13, 2026  
Emo Municipal Office Council Chambers

Minutes of the Regular Meeting of the Board of the Emo Public Library held on Tuesday, January 13, 2026.

Present: Lisa Teeple, Harold McQuaker, Elaine Hughes, Marie-Ann DeGroot, Tamara Robson, Laura McCormick, and Crystal Gray – CAO/Clerk-Treasurer.

Absent: Kim Veldhuisen

Start: 6:00 p.m.

**1.0 CALL TO ORDER**

**2.0 DECLARATION OF CONFLICT OF INTEREST - none**

**3.0 APPROVAL OF AGENDA**

**26-1 McCORMICK-DeGROOT** BE IT RESOLVED that the Emo Public Library Board hereby approves the January 13, 2026 Regular Board Meeting Agenda.

**CARRIED**

**4.0 APPROVAL OF MINUTES – none**

**5.0 FINANCIAL REPORT**

a) The Emo Public Library Board received confirmation from the Township of LaVallee of their continued financial support for the 2026 year.

b) The Emo Public Library Board received confirmation from the Township of Chapple of their continued financial support for the 2026 year.

**6.0 LIBRARIAN’S REPORT - none**

**7.0 BUSINESS**

a)Library Volunteer

**26-2 ROBSON-McQUAKER** BE IT RESOLVED that the Township of Emo Public Library Board hereby appoints Carolyn Stang as an Township of Emo Public Library Volunteer.

**CARRIED**

b) CEO/Librarian Job Description

The Emo Public Library Board reviewed and recommended updates to the CEO/Librarian Job Description.

c) Annual Fundraising Activities

- i) Annual sponsorship letter tabled to next meeting
- ii) Friends of the Library Committee – Tamara & Marie Ann to bring back more information on a Friends of the Library Committee to the next meeting.

d) Board Member for Hiring Committee

The formation of a hiring committee was discussed along with the availability of board members.

e) Interview Questions

Interview Questions were reviewed and input was requested to update them.

f) Appointment of Chair

**26-3 ROBSON-HUGHES** BE IT RESOLVED that the Township of the Emo Public Library Board hereby approves Lisa Teeple as Chair of the Emo Public Library Board.

**CARRIED**

g) Appointment of Alternate Chair

**26-4 HUGHES-ROBSON** BE IT RESOLVED that the Township of Emo Public Library Board hereby approves Marie Ann DeGroot as the Alternate Chair of the Emo Public Library Board in the absence of the chair.

**CARRIED**

h) Appointment of Secretary

**26-5 McCORMICK-McQUAKER** BE IT RESOLVED that the Township of the Emo Public Library Board hereby appoints Township of Emo's CAO/Clerk-Treasurer as temporary Secretary of the Emo Public Library Board.

**CARRIED**

i) Appointment of Treasurer

**26-6 McCORMICK-McQUAKER** BE IT RESOLVED that the Township of Emo Public Library Board hereby appoints the Township of Emo's CAO/Clerk-Treasurer as Treasurer of the Emo Public Library Board.

**CARRIED**

**8.0 MOTION TO ADJOURN**

**26-7 McCORMICK-DeGROOT** BE IT RESOLVED that the Emo Public Library Board agrees to adjourn to meet again at Monday, February 23, 2026, 6:00 p.m. at the Emo Public Library

**CARRIED**

Attested By:

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Lisa Teeple, Chair

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Crystal Gray, CAO/Clerk-Treasurer  
(Acting Secretary)