

THE CORPORATION OF THE TOWNSHIP OF EMO

BY-LAW NO. 2025-16

Being a by-law to establish and implement fees and/or charges for certain Municipal Services.

WHEREAS the *Municipal Act* provides that municipalities may impose Fees for services or activities provided by it or done by or on behalf of it, and for various other matters.

AND WHEREAS various other statutes also provide similar authority.

AND WHEREAS the Municipality, acting under these authorities, charges Fees for various activities, services, property use, and other matters. These Fees are adjusted from time to time in accordance with the annual budget process, the introduction of new or different services, the evolution of existing processes and services, and otherwise.

NOW THEREFORE the Council of the Municipality ("Council") enacts as follows:

1. INTERPRETATION

1.1 **Definitions:** Wherever a term set out below appears in the text of this By-law with its initial letter capitalized, the term is intended to have the meaning set out for it in this paragraph 1.1. Wherever a term below appears in the text of this By-law in regular case, it is intended to have the meaning ordinarily attributed to it in the English language.

(a) "By-law" means this By-law, as it may be amended from time to time, unless another by-law is expressly referenced by name or number. The recitals to, and the Schedules attached to this By-law are considered integral parts of it.

(b) "Deposit" means a sum paid as an estimate of the final amount that will be payable, to be adjusted after Service is delivered and the final amount accurately determined.

(c) "Manager" means the Chief Administrative Officer of the Municipality, the Clerk, and/or the General Manager of any department of the Municipality's administration. The term includes any person to whom authority under this Bylaw is specifically delegated by any of them with respect to the department over which he or she has management authority.

(d) "Municipal Act" means the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, including successor legislation.

(e) "Person" means an individual, association, partnership, syndicate, firm, organization, foundation, trust, estate, governmental authority, corporation, trustee, agent, and/or any other entity, and the heirs, administrators, executors, assigns and other legal representatives of any such person to whom the context may apply according to law.

(f) "Security Deposit" means an amount paid or pledged as surety that an event will occur or a Service will be delivered, to be refunded when the event occurs or Service is rendered, and to be retained if the event does not occur and/or the Service is not rendered.

(g) "Service" means any service, activity, product, cost, use of property, facilities, equipment, and/or anything with respect to which a municipality is authorized by sections 9, 10, 11 or 391 of the *Municipal Act* and/or any other statute and/or otherwise, to impose fees and/or charges.

(h) "Recovery Cost" means a sum equal to the cost of the Municipality to provide the Service (and which cost shall include, without limitation, all legal/lawyers, engineers/engineering, and planning/planners, Municipal staff time, notice, application, advertising, postage, court, land titles, mileage, material, harmonized sales tax, provincial sales tax, and all other applicable taxes, and any and all other costs and charges), calculated or approved by the Manager. A Recovery Cost may include an amount of up to ten (10%) percent for overhead costs.

(i) "Treasurer" means the person within the Municipality's employment who fulfills the role of "treasurer" as set out in the *Municipal Act*.

- 1.2 **Interpreting this By-law:** The captions, headings and paragraph names and numbers appearing in this By-law are for convenience of reference only and have no effect on its interpretation. This By-law is to be read with all changes of gender or number required by the context. The words "include", "includes", "including" and "included" are not to be interpreted as restricting or modifying the words or phrases which preceded them. Any reference to any statute and/or provision thereof includes that statute and/or provision as amended or any successor thereto,
- 1.3 **Severability:** If a court or tribunal of competent jurisdiction declares any portion of this By-law to be illegal or unenforceable, that portion of this By-law will be considered to be severed from the balance of the By-law, which balance shall continue to operate in full force and effect.

2. FEES AND CHARGES

- 2.1 **Schedules:** Fees for the (or certain of the) Services shall be as set out in the following Schedules to this By-law:
- (a) Schedule 1: Animals
 - (b) Schedule 2: Building and/or Development Permits
 - (c) Schedule 3: Cemetery
 - (d) Schedule 4: Fire, Emergency, and Other Services
 - (e) Schedule 5: Landfill Site
 - (f) Schedule 6: Lottery Licensing
 - (g) Schedule 7: Municipal Office
 - (h) Schedule 8: Property and Certain Related Matters
 - (i) Schedule 9: Tax Sale
 - (j) Schedule 10: Roads
 - (k) Schedule 11: Utilities/Other
 - (l) Schedule 12: Transportation Services
 - (m) Schedule 13: Recreation Services
 - (n) Schedule 14: Emo-LaVallee Community Centre
- 2.2 **Boards and Corporations:** This By-law may not include any or all of the Fees charged by the Municipality's local boards or municipal service boards, or by any corporate entities owned or controlled by the Municipality.
- 2.3 **Other Fees:** While this By-law attempts to encompass all Fees charged by all departments, there may be Fees authorized by policy or by-law of the Municipality that are not summarized within this By-law.

3. PAYMENTS AND COLLECTIONS

- 3.1 **Time of Payment:** Payment of the Fees under this By-law may be required in whole or in part by the Manager at any time, including, without limitation, at the time of delivery of the Service, prior to the time of delivery of the Service, or after delivery of the Service upon receipt of an invoice for the relevant Fee.

- 3.2 **Estimates for Recovery Costs:** Where the Fee payable under this By-law is stipulated as Recovery Cost, the Person who will be required to pay the Fee may request an estimate (which estimate is simply that, an estimate only, and same shall not be taken as being binding on the Municipality) from the Manager as to what the Fee will be. The actual Recovery Cost will be determined after provision of the Service, and the Person who received the Service shall pay the Recovery Cost.
- 3.3 **Deposits for Recovery Costs:** Every Manager is authorized to require that a Deposit be paid prior to the delivery of the Service in circumstances where the Fee is a Recovery Cost that is not able to be completely and accurately calculated until after the Service has been delivered. Other by-laws of the Municipality may make payment of a Deposit mandatory.
- 3.4 **Refund or Additional Charge Related to Deposit:** Where a Deposit has been paid under paragraph 3.3 of this By-law, and the actual Recovery Cost is less than the amount of the Deposit, the Person who paid the Deposit is entitled to a refund of the difference between the Deposit paid and the Recovery Cost invoiced, without interest or deduction. Where a Deposit has been paid under paragraph 3.3 of this By-law, and the actual Recovery Cost is more than the amount of the Deposit, the Person who paid the Deposit shall pay to the Municipality the difference between the Deposit paid and the Recovery Cost invoiced. Refunds must be made to the Person who made the original Deposit. Unless otherwise determined by the Municipality, rights to recover Deposit funds are not assignable and/or otherwise transferable in any way.
- 3.5 **Security Deposits:** Whether shown in the Schedules to this By-law or not, the Manager may require a Security Deposit for surety for the actions of any Person and/or otherwise.
- 3.6 **Disbursements/Out of Pocket Costs:** Where the Fee payable under this By-law is not stipulated as Recovery Cost, the Fee stipulated is exclusive of any advertising, notice, postage, court, land titles, mileage, and/or other disbursement, out of pocket, and/or other costs and charges, and in all cases all advertising, notice, postage, court, land titles, mileage, material, and/or other disbursement, out of pocket, and/or other costs and charges, must be paid in addition to the Fee.
- 3.7 **Harmonized Sales Tax, Provincial Sales Tax and Other Applicable Tax:** For some Services, the Municipality is obliged at law to collect, without limitation, harmonized sales tax and/or provincial sales tax. Other taxes may be applicable, or become applicable in the future. The Fees stipulated in the Schedules to this By-law are exclusive of any applicable taxes and in all cases all applicable taxes must be paid in addition to any Fee.
- 3.8 **Late Payment Charges:** Late payment charges shall be added to all or any portion of any Fee imposed by this By-law that are due and payable, at the rate of one point two five percent (1.25%) on the first day of default, and every thirty (30) days thereafter on the Fees amount owing so long as and for such time as the default continues [fifteen per cent per annum (15%)], and such late payment charges shall form part of the Fees owing.
- 3.9 **Dishonoured cheque processing fee:** A dishonoured cheque processing fee of \$50.00, plus any and all other bank costs and charges charged the Municipality, shall be added to any Fee paid by cheque and/or any other form of payment which is returned by any bank or other financial institution for reasons such as, without limitation, insufficient funds being available in the account upon which the cheque was drawn, and such dishonoured cheque processing fee and all other bank costs and charges shall form part of the Fees owing.

3.10 **Where fee not collected prior to Service provided:** Where a Fee is not collected prior to any Service being provided, an invoice will be sent by personal service, regular lettermail, facsimile, and/or email or other electronic transmission, and in such case service of such invoice shall be deemed to have been made on:

- (a) the third day after the day of mailing by regular lettermail; or
- (b) the first day after the day of transmission by facsimile or email.

3.11 **Debt:** Amounts payable under this By-law which remain unpaid are a debt due to the Municipality. The Municipality may recover the debt in accordance with law in any manner the Treasurer chooses.

3.12 **Addition to Property Taxes:** In accordance with the *Municipal Act* and paragraph 3.11 of this By-law, and without in any way limiting any other rights or remedies the Municipality may have in law or equity, the Treasurer may choose to add any amount owing to the Municipality under this By-law by any Person to the tax roll for any property within the Municipality that is owned, in whole or in part, by the Person upon whom the Fee is imposed. All of the owners of the property to whose tax roll any Fee is added shall be jointly and severally liable and responsible to pay such Fee.

4. MANAGERIAL RESPONSIBILITY AND OTHER

4.1 **General:** Provided there is no overall impact to the budget in any given year, the Manager is authorized to adjust the Fees in the Schedules to allow for the purchase of portions of full Services for which Fees are charged.

4.2 **Conflict:** Where any conflict exists between the Fee set out in the Schedules to this Bylaw and any other by-law or policy of the Municipality, the Fee set out in the Schedules to this By-law shall prevail.

4.3 **Discretion:** Notwithstanding anything contained in this By-law and/or otherwise to the contrary, the Municipality has, and shall have and retain, the sole and unfettered discretion to reduce, waive, and/or compromise, all or part of the Fee provided for herein where the Municipality deems fit to do so.

4.4 **Repeals:** By-law No. 2024-02 is repealed.

4.5 **References to Predecessor By-laws:** References in other by-laws of the Municipality to any historically applicable user Fee by-law, including, without limitation, By-laws 2006-23, 2007-19, 2009-22, 2011-09, 2012-10, 2015-17, 2016-, 2016-13, 2017-03, 2018-15, 2019-31, 2021-06, 2021-19, and/or 2024-02 are deemed to be references to this By-law.

4.6 **Reference:** This By-law may be referred to as the "User Fees By-law".

4.7 **Effective Period:** This By-law is effective as of January 1, 2026.

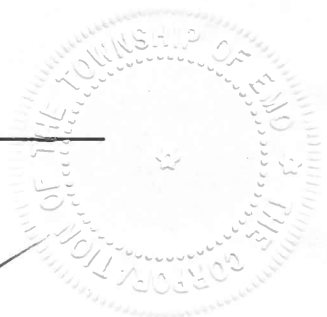
THIS BY-LAW DEEMED TO BE READ A FIRST, SECOND AND THIRD TIME IN OPEN COUNCIL AND FINALLY PASSED THIS 30th DAY OF October, 2025.



Harold McQuaker, Mayor



Crystal Gray, CAO/Clerk-Treasurer



SCHEDULE 1

<u>ANIMALS</u>	
DESCRIPTION (\$)	FEE
Livestock damage report application	No Fee
Dog Tags (Registration)	\$10.00/dog

SCHEDULE 2

BUILDING AND/OR DEVELOPMENT PERMITS	
Building Permit Term: One year from date of issuance	
DESCRIPTION (\$)	FEE
Permit Fee	\$8.00 per \$1,000.00 of estimated construction value, subject to minimum below
Minimum Permit Fee	\$50.00
Minimum Demolition Permit Fee	\$100.00
Base Fee for first \$ 1,000.00 of Value	\$50.00
Each additional \$ 1,000.00 of Value or part thereof	\$ 8.00
Maximum Building Permit Fee	\$2,000.00
Administration fee for building without permit	Permit Fee plus \$200.00
Demolition permit	\$100.00
Pre-consultation Fee	\$150.00
To set grade on building lots	\$100.00 + HST
An Administration Fee shall be charged for Building Permits cancelled prior to the commencement of construction when a refund is requested by the Applicant and/or the property owner. The Administration Fee shall be the greater of: A) \$70.00, or; B) 20% of the Building Permit Fee	
Financial Institutions Request for project inspection report and/or progress report	\$250.00
Permit Maintenance Fee In the event there is no request for inspections after a period of 6 months, a notification letter shall be sent. If no request is received within 30 days, a fee shall be applied to taxes for the property in question.	\$150.00/6 month period

METHOD OF CALCULATION OF ESTIMATED CONSTRUCTION VALUE	
Residential Construction Cost Estimate	
For-Single Detached, Duplex, Triplex, Fourplex Dwellings & Accessory Structures	
Not Greater than two storeys in height	
RESIDENTIAL	PER SQUARE FOOT
Main Floor	\$300.00
Second Floor	\$150.00
Finished Basement Area	\$75.00
Attached Garage Area	\$75.00
Covered Deck Area	\$75.00
Open Deck Area	\$40.00
Detached Accessory Building	\$60.00
<p>Note: The above noted values shall also be applied to additions to existing structures. Areas are calculated based on outside dimensions. Maximum Building Permit Fee \$2,000.00</p>	
BARNs OR LIVESTOCK HOUSING STRUCTURES	PER SQUARE FOOT
Barns or Livestock Housing Structures constructed on property classified for assessment purposes as "Farm" (other classes pay at accessory building rate)	\$5.00

INSTITUTIONAL, COMMERCIAL & INDUSTRIAL	
VALUATION OF INSTITUTIONAL COMMERCIAL & INDUSTRIAL	
Institutional – Places of Worship, Commercial and/or Industrial Buildings	As per value of Awarded Contract Maximum Permit Fee \$2,000.00
Institutional Buildings (Other than Places of Worship), estimated construction value to be greater of the following values: a) The estimated construction value calculated at \$120.00/square foot, or; b) The estimated construction value as calculated by the Manager.	
NOTWITHSTANDING	
Notwithstanding anything contained in this Schedule 2 where:	
(a) a proposed building does not adhere or fit into any of the above categories; and/or	
(b) there is any dispute as to estimated construction value and/or the calculation thereof	

The Chief Building Official shall be entitled to calculate the estimated construction value at and in the Chief Building Official's discretion, and the estimated construction value shall be and be deemed to be the estimated construction value so and as calculated by the Chief Building Official.

SCHEDULE 3

CEMETERY			
DESCRIPTION	INTERMENT RIGHTS	CARE & MAINTENANCE	TOTAL
Purchase of Single Lot			
Maximum of 4 urns in one lot plus one interment if it is prior to any urns being placed			
Resident	\$100.00	\$290.00	\$390.00+HST
Non-Resident	\$250.00	\$290.00	\$540.00+HST
Transfer and Refunds (Any refund other than those returned within 30 days of purchase shall be less the care and maintenance portion of purchase price)	\$25.00		\$25.00+HST
Columbarium			
Purchase of niche (includes 1 st interment & plaque)			
Top 2 Rows	\$1,200.00	\$180.00	\$1,380.00+HST
Bottom 2 Rows	\$1,000.00	\$165.00	\$1,165.00+HST
2 nd Interment	\$100.00	\$165.00	\$265.00+HST
Memory Wall	\$550.00	\$115.00	\$665.00+HST
Interments			
Employee attendance required at all interments (full burial or cremations)			
Interment – Full Burial	\$650.00		\$650.00 + HST
Interment – Urn	\$250.00		\$250.00 + HST

Interments – Saturday, Sunday & Statutory Holidays, upon approval of Cemetery Manager			
Full Burial			\$950.00 + HST
Urn			\$550.00 + HST
Monuments (includes marking of location)			
Flat Marker – less than 173 sq. inches	\$100.00		\$100.00 + HST
Flat Marker – 173 sq. inches or more	\$50.00	\$100.00	\$150.00 + HST
Upright Monument – up to 4 ft in height or width	\$100.00	\$200.00	\$300.00 + HST
Upright Monument – over 4 ft in height or width	\$50.00	\$400.00	\$450.00 + HST
Marking of Monument for Removal	\$50.00		\$50.00 + HST
Extra Charges			
Registration of Burial Permits			\$25.00 + HST
Winter Storage Charge			\$50.00 + HST
Disinterment's			Full Cost Recovery
Notwithstanding anything contained in this Schedule 3, certain Fees relating to cemeteries, burials, and matters and things relating thereto, are set by the <i>Funeral, Burial and Cremation Services Act, 2002, S.O. 2002, c. 33</i> as amended, including successor legislation, and are subject to change without notice.			

SCHEDULE 4

FIRE, EMERGENCY, AND OTHER SERVICES	
DESCRIPTION (\$)	FEE
Auto Extrication – Provincial Roads	Current MTO Rates
Auto Extrication – Municipal Roads	Current MTO Rates (non-resident only)
Manpower	\$35.00/hour/per Firefighter (after 1 st hour)
Contractors	Full Cost Recovery
Emergency Calls other than Auto Extrication	Cost Recovery plus current MTO rates for apparatus plus manpower charge
Training Officer	\$35.00/hour
Burning without a permit	\$1,000.00 and Current MTO Rate per apparatus
Burning with a permit (out of control or in non-compliance)	Current MTO Rate per apparatus
Automatic Aid	*Fees as noted in Appendix A of the most current Automatic Aid by-law as per date of incident
False Alarms/Abused Service	1 st & 2 nd alarm no charge in same calendar year. All other incidents Current MTO Rate per apparatus
Fire Extinguisher Training	Cost Recovery Only (Instructors plus extinguishers)
Insurance Company Request Fire Incident Report	\$90.00
Complaint/Request Inspection	\$75.00
Fire Permits (Valid for Entire Calendar Year)	
Incinerator Fire Permit	\$20.00
Agricultural/Industrial Fire Permit	\$50.00
Open Air General Fire Permit	\$30.00
Open Air Recreational Fire Permit	\$10.00
Provincial Offences Act	As per approved POA
Air-Fill Training	\$35.00/person Retraining required if not operated in a calendar year
Air-Fill Rate	\$20.00/cylinder

Decontamination Station Training	\$35.00/person (minimum of 4 persons per training session) Retraining required if not operated in a calendar year
Decontamination Station - User Cleaning Fees	
1. Bunker Gear Ensemble Set (Coat/Pants/Boots/Gloves/Balaclava/Helmet)	\$60.00
2. Rescue/Wildland Coveralls	\$20.00
3. Bunker Coat (outer/inner lining)	\$20.00
4. Bunker Pants (outer/inner lining)	\$20.00
5. Bunker Boots	\$10.00
6. Fire Helmet	\$10.00
7. Fire Gloves	\$10.00
8. Balaclava	\$10.00
Decontamination Station Fees if Emo Township cleans gear	
1. Bunker Gear Ensemble Set (Coat/Pants/Boots/Gloves/Balaclava/Helmet)	\$140.00
2. Bunker Coat	\$60.00
3. Bunker Pants	\$60.00
4. Rescue/Wildland Coveralls	\$60.00
5. Bunker Boots	\$30.00
6. Fire Helmet	\$30.00
7. Fire Gloves	\$30.00
8. Balaclava	\$20.00

*Rates include those under the Automatic Aid Agreement. Where applicable the higher fee shall apply.

SCHEDULE 5

LANDFILL SITE	
DESCRIPTION	FEE (\$)
Persons using the Landfill shall deposit the refuse in such area as determined by the site attendant. Building materials must be separated.	
Fridges, Freezers and Air Conditioners – \$50.00/unit	
Tires (OTS Collector)	No Fee
Electronics	No Fee
Contaminated Soil (tandem/triaxle). Loads greater than 100 tonnes need to be determined.	\$500.00/load
Highway Patrol	\$500.00/month
NON-RESIDENTS:	
Price per bag of debris	\$20.00
Passenger Vehicle with Trailer	\$75.00
Half Ton Truck	\$75.00
Half Ton with Trailer	\$200.00
Tandem Truck up to 3 tonnes	\$250.00
Garbage Truck, Containerized Hauling Units & Tanker Trucks	\$350.00
NON-RESIDENT CONTAMINATED MATERIAL:	\$40.00/tonne
Building Materials (must be separated)	
Tandem load of building materials (combustible) per load	\$175.00
Tandem load of building materials (non-combustible) per load	\$250.00
Semi-Truck/Trailer load of building materials (combustible) per load	\$300.00
Semi-Truck/Trailer load of building materials (non-combustible) per load	\$400.00
COMMERCIAL – RESIDENTS	
Annual Fee	\$1,200.00
Dump Trailer	\$25.00
Tandem Trailer	\$50.00

SCHEDULE 6

**LOTTERY LICENSING
For Each Licence Issued**

3% of prizes up to a maximum of \$50,000.00 prize

As directed by Alcohol and Gaming Commission of Ontario (AGCO)

5% administration fee for reimbursement

SCHEDULE 7

MUNICIPAL OFFICE	
DESCRIPTION (\$)	FEE
Duplicate Receipts	\$5.00
Copies of Tax Receipts	\$5.00
History of Account Transactions from online computer history	\$5.00
History of Account Transactions from printed and stored records	\$5.00/Recovery Cost
Photocopies - back and white per page (a double-sided page is 2 pages)	\$1.00
Photocopies – colour per page (a double-sided page is 2 pages)	\$2.00
Fax	
Send – Local	\$2.00
- Long Distance	\$3.00
- Additional Pages	\$1.00
Receive per page	\$1.00
Dishonoured payments (NSF) plus bank fees	\$50.00
Commissioner of Oath/Affidavits services	\$15.00/document +HST
Arrears Notices (per account per notice)	\$5.00
Registered Letters	Cost Recovery
Municipal parking lot rental. \$250.00/lot/year	\$1,500.00

SCHEDULE 8

PROPERTY AND CERTAIN RELATED MATTERS	
DESCRIPTION	FEE (\$)
Official Plan Amendment not requiring consultant(s)	\$1,800.00
Official Plan Amendment requiring consultant(s)	\$1,800.00 + Recovery Cost
Zoning By-law Amendment Application not requiring consultant(s)	\$850.00
Zoning By-law Amendment Application requiring consultant(s)	Recovery Cost minimum \$1,350.00
Consent to Sever not requiring consultant(s)	\$500.00
Consent to Sever requiring consultant(s)	\$500.00 plus Recovery Cost
Minor Variance not requiring consultant(s)	\$500.00
Minor Variance requiring consultant(s)	\$500.00 plus Recovery Cost
Plan of Subdivision Application and/or Agreement	Recovery Cost, minimum \$20,000.00
Site Plan Control Application and/or Agreement	Recovery Cost, minimum \$1,200.00
Letter of Compliance for each roll number	\$50.00
Zoning Letter for each roll number	\$50.00
Tax Certificate for each roll number	\$50.00
Minimum Tax Bill	\$100.00
Assign Property Address (911 number)	\$50.00 for first sign (new) and \$35.00 for each replacement
Validation of Title Order	\$200.00 plus cost recovery
Deeming By-law	\$300.00 plus cost recovery
Road Allowance	\$1,500.00

PROPERTY AND CERTAIN RELATED MATTERS	
DESCRIPTION (\$)	FEE
Recovery Cost shall apply and be paid to the Municipality (unless the Municipality otherwise determines), in the event of any appeal, reference, motion, hearing, and/or other proceeding and/or otherwise, whether to and/or before the Ontario Municipal Board, a court, and/or otherwise (either and/or all of any appeal, reference, motion, hearing, and/or other proceeding and/or otherwise, whether to and/or before the Ontario Municipal Board, a court, and/or otherwise is collectively in this By-law sometimes referred to as a "Proceeding").	Recovery Cost
Further, and for greater certainty, but without limitation, Recovery Cost shall apply and be paid to the Municipality (unless the Municipality otherwise determines), in the case where any Proceeding has been or is initiated and/or taken (such as, for example, but without limitation, where a decision of the Municipality is appealed to the Ontario Municipal Board) and any such Proceeding is given up, not proceeded with, abandoned, and/or settled, prior to commencement of the hearing of such Proceeding by the entity to whom the matter was appealed, referred to, and/or brought.	Recovery Cost
All items that result in excessive staff time, solicitor fees, planning consultant, and other costs that exceed the stated minimum cost listed above in Schedule 8.	Recovery Cost

SCHEDULE 9

TAX SALE	
<p>Whereas section 385 of the <i>Municipal Act, 2001</i> provides that a municipality may fix a scale of costs to be charged as reasonable costs of proceeding under Part XI of said act, the scale of costs per property shall be the following:</p>	
DESCRIPTION	FEE (\$)
Engage Professional Services of Realtax Inc. Notices under the <i>Farm Debt Mediation Act</i> <i>Municipality's administrative fee</i>	\$400.00 per notice \$50.00 \$50.00
Tax Registration – Part 1 Obtain and analyze title search and execution search; prepare report on searches, list of interested parties, tax arrears certificate and file folder Executions searches Copies of executions <i>Municipality's administrative fee</i>	\$385.00 \$20.00 \$20.00 \$100.00
Tax Registration – Part 2 Register tax arrears certificate Register cancellation certificate, tax deed, or notice of vesting when required Update title search Prepare first notices Prepare treasurer's statutory declaration Execution searches Corporate searches, if needed Mail first notices 280 Day Notice	\$200.00 \$20.00 \$50.00 per notice \$20.00 \$200.00
Tax Registration – Part 3 Update title search Prepare final notices Mail final notices <i>Municipality's administrative fee</i>	\$185.00 per notice \$20.00 \$100.00
Extension Agreement (Optional – not all municipalities allow extension agreements) Prepare Extension Agreement and execution of an Extension Agreement <i>Municipality's administrative fee</i>	\$300.00

<p>Tax Sale Treasurer's statutory declaration, advertisement, tender packages, tender opening checklist, notices to higher and lower tenderer, tender rejection form, payment into court requisition and statement of facts (if needed). Fee for tax sale does not included cost of advertisements, auctioneer's fees nor the cost of a survey, if needed. Prepare and mail Form 5, if needed Advertise on OntarioTaxSales.ca Municipality's administrative fee</p> <p>*Additional fees may apply for complex title searches *Notices to the U.S.A. or \$10.00 extra</p>	<p>per notice \$20.00 \$675.00 \$100.00</p>
<p>Other Incidental Costs Costs for other direct incidental items not considered above to be established as incurred based on invoice cost plus ten (10) percent.</p>	
<p>HST HST must be added on to all of the above costs</p>	
<p><i>Cost Recovery of all fees listed above in Schedule 9 if prices to provide service has increased for the municipality.</i></p> <p><i>All Professional Services Fees of Realtax are on a cost recovery basis if services are more than listed fees.</i></p>	

SCHEDULE 10

ROADS	
DESCRIPTION	FEE (\$)
Entrance Driveway Culvert Permit Application	\$200.00
Deposit: Temporary Entrance Permit	\$300.00
Temporary Entrance Permit Application	\$150.00
Private Snowplowing (must be on list prior to January 1 st)	\$50.00/plow
Private Snowplowing by special request – from departure to return - Public Works Yard	\$100.00/hour
Oversize Permit Fee	\$200.00
Overweight Permit Fee	\$200.00

SCHEDULE 11

DESCRIPTION	UTILITIES/OTHER	FEE (\$)
Residential/Commercial Water Sewer Garbage All municipally owned buildings will pay water/sewer/garbage charges based on the residential/commercial rate. Billing Cycle: January/February usage - billed in March March/April usage – billed in May May/June usage – billed in July July/August usage – billed in September September/October usage – billed in November November/December usage – billed in January		\$64.50/month \$30.34/month \$10.60/month
Flat Rate for Various Commercial Motel: Water Sewer Carwash: Water Sewer Grocery Store: Water Sewer Rainy River Valley Agricultural Society: Water/Sewer		\$489.13/every two months \$132.71/every two months \$319.76/every two months \$117.53/every two months \$270.52/every two months \$217.38/every two months Based on residential rate
Metered Water and Sewer Rates – per 1000 gallons Water Sewer Minimum monthly charge for schools – water Minimum monthly charge for schools – sewer		\$8.41 \$6.02 \$82.16 \$82.16

Truck Fill Station	\$0.075/gallon
Water from Municipal Garage	\$0.126/gallon
Water disconnection/reconnection	\$75.00 + HST
Water hook-up	
Residential	\$300.00
Commercial	\$500.00
Industrial	\$750.00
Sewer hook-up	
Residential	\$300.00
Commercial	\$500.00
Industrial	\$750.00
That interest be charged on water and sewer overdue accounts at a rate of 1.25% per month. In case of non-payment of accounts after 4 months, water will be turned off with the following charges incurred: Disconnection/Reconnection	\$75.00 + HST
Water Meter Violation	\$500.00
Utilities Arrears Notice (plus Registered Mail Fee if Applicable) per account per notice	\$5.00
Water Capital Charge – Residential	\$150.00
Water Capital Charge – Vacant Land	\$40.00
Water Capital Charge – Commercial/Apartment	\$300.00
Water Capital Charge – Large Building	\$600.00

*Water Capital Charges are only applied to properties that are located within the boundaries of the Township of Emo.

SCHEDULE 12

TRANSPORTATION SERVICES <i>(For Internal Use – Equipment Not For Hire)</i>

Grader (Hourly)	\$ 153.00
Snow Plow (Hourly)	\$ 153.00
Non-Resident Snow Plow (Hourly)	\$ 306.00
Plow Truck (Hourly)	\$ 153.00
Gravel Truck (Hourly)	\$ 153.00
Backhoe with bucket (Hourly)	\$ 178.50
Backhoe with brusher (Hourly)	\$ 204.00
Loader (Hourly)	\$ 102.00
Roadside Brush Mower (Hourly)	\$ 81.60
Steamer (2 operators) (Hourly)	\$ 153.00
Whipper Snipper (Hourly)	\$ 40.80
Riding Mower/Snow Blower (Hourly)	\$ 61.20
Floating Equipment (Hourly)	\$ 178.50
Gravel – Pit Run	\$15.00/yd
Gravel – Crushed	\$17.50/yd

SCHEDULE 13

RECREATION SERVICES	
Emo Sports Field	
Washrooms	Free of charge
Key Deposit	\$50.00
Canteen – half day (4 hours or less)	\$50.00 + HST
Canteen – full day	\$100.00 + HST
Canteen Rental Deposit	\$50.00
Baseball per season (Includes use of washrooms)	\$150.00 + HST, plus key deposit
Line Marking Machine *Renter must supply their own paint	\$50.00/day + HST

SCHEDULE 14

Emo-LaValle Community Centre
***As per rates approved by the Emo-LaVallee Community Centre Board**
Rental Rates 2025/26 Season – Approved April 17, 2025 ELCC Meeting
***** Rates are effective up to March 30, 2026 *****

Ice Rental Rates - Hourly						
	Resident Rates			Non-Resident Rates		
	Rate	HST	Total Rate	Rate	HST	Total Rate
Youth	\$125.87	\$16.36	\$142.23	\$148.89	\$19.36	\$168.25
Adult	\$171.53	\$22.30	\$193.83	\$187.50	\$24.37	\$211.87
Adult Tournament	\$171.53	\$22.30	\$193.83	\$187.50	\$24.37	\$211.87
Youth Tournament	\$142.58	\$18.53	\$161.11	\$154.41	\$20.07	\$174.48
Non-peak (Mon-Fri 10am-4pm)	\$55.60	\$7.24	\$62.93			
Mid-peak Mon-Fri (4pm-6pm)	\$100.25	\$13.03	\$113.28			

Non-Resident Rate Per Season			
	Rate	HST	Total Rate
Per Person	\$39.43	\$5.13	\$44.56
Per Family	\$78.86	\$10.25	\$89.11

Public Skating/Shinny			
	Rate	HST	Total Rate
Single Membership per season	\$80.33	\$10.44	\$90.77
Family Membership			151.28
*October-December	\$80.33	\$10.44	
*January-March	\$80.33	\$10.44	
*October-March	\$133.88	\$17.40	
Public Skating/Shinny per use	\$4.52	\$0.59	\$5.11
Senior Shinny per use	\$4.52	\$0.59	\$5.11

Lockers Per Season			
	Rate	HST	Total Rate
Large Lockers	\$78.86	\$10.25	\$89.11
Small Lockers	\$61.26	\$7.96	\$69.23

Ad Board Fee Per Year			
All material & set-up to be paid by business advertising			
	Rate	HST	Total Rate
	\$278.46	\$36.20	\$314.66

Zamboni Advertising Fee: (Per Year)			
	Rate	HST	Total Rate
Side	\$1,074.06	\$139.63	\$1,213.69
Front/Back	\$278.46	\$36.20	\$314.66

Digital Information Centre – Advertisement Fee			
	Rate	HST	Total Rate
Yearly – Ticker Stream	\$204.00	\$26.52	\$230.52

	Rate	HST	Total Rate
Meetings			
*Up to 2 hours (hall only)	\$66.83	\$8.69	\$75.52
*Each additional hour (hall only)	\$33.42	\$4.34	\$37.76
Not for Profit Organizations			
*2 hour meeting (hall only)	\$33.42	\$4.34	\$37.76
*Per day (hall only; includes youth Tournaments & Banquets)	\$83.54	\$10.86	\$94.40
Key Deposit	\$50.00		\$50.00
Event Rentals			
	Rate	HST	Total Rate
Summer Ice Surface Rental per day (resident)	\$612.61	\$79.64	\$692.25
Summer Ice Surface Rental per day (non-resident)	\$724.00	\$94.12	\$818.12
Summer Ice Surface Rental per hour	\$55.69	\$7.24	\$62.93
Cutoff date for Summer Ice Surface Rentals events: The second Saturday of September at the discretion of the ELCC Board and ELCC Manager			
Hall Rental per day (resident)	\$334.15	\$43.44	\$377.59
Hall Rental per day (non-resident)	\$445.54	\$57.92	\$503.46
Event Preparation & Clean Up per day* (after first free day)	\$55.69	\$7.24	\$62.93
Kitchen Rental per day	\$122.52	\$15.93	\$138.45
Canteen Rental per day	\$122.52	\$15.93	\$138.45
Summer Dressing Room per day	\$111.38	\$14.48	\$125.86
Damage Deposit (Ice Surface)	\$150.00		\$150.00
Damage Deposit (Hall)	\$50.00		\$50.00
Damage Deposit (Special Event)	\$500.00		\$500.00
Damage Deposit (Canteen)	\$250.00		\$250.00
Damage Deposit (Kitchen)	\$50.00		\$50.00
Damage Deposit (Dressing Room)	\$50.00		\$50.00

Key Deposit	\$50.00		\$50.00
<p>* Pre-Event: One set-up day immediately before the event is free. Post-Event: One take-down day immediately after the event is free. Pre-Event and Post-Event additional days must be approved by the Arena Manager; Rate is \$55.69/day, plus HST.</p>			
Table/Chair Rentals (Off-site)			
	Rate	HST	Total Rate
Damage Deposit	\$250.00		\$250.00
Table per day	\$10.00	\$1.30	\$11.30
Table per week	\$20.00	\$2.60	\$22.60
Chair per day	\$1.00	\$0.13	\$1.13
Chair per week	\$2.00	\$0.26	\$2.26

Emo-LaValle Community Centre
 *As per rates approved by the Emo-LaVallee Community Centre Board
Rental Rates 2026/27 Season – Approved October 20, 2025 ELCC Meeting
 *** Rates are effective as of April 1, 2026 ***

Ice Rental Rates - Hourly						
	Resident Rates			Non-Resident Rates		
	Rate	HST	Total Rate	Rate	HST	Total Rate
Youth	\$129.65	\$16.85	\$146.50	\$153.36	\$19.94	\$173.30
Adult	\$176.68	\$22.97	\$199.65	\$193.13	\$25.11	\$218.24
Adult Tournament	\$176.68	\$22.97	\$199.65	\$193.13	\$25.11	\$218.24
Youth Tournament	\$146.86	\$19.09	\$165.95	\$159.04	\$20.68	\$179.72
Non-peak (Mon-Fri 10am-4pm)	\$57.36	\$7.46	\$64.82			
Mid-peak Mon-Fri (4pm-6pm)	\$103.26	\$13.42	\$116.68			

Non-Resident Rate Per Season			
	Rate	HST	Total Rate
Per Person	\$40.61	\$5.28	\$45.89
Per Family	\$81.23	\$10.56	\$91.79
Public Skating/Shinny			
	Rate	HST	Total Rate
Single Membership per season	\$82.74	\$10.76	\$93.50
Family Membership			

*October-December	\$82.74	\$10.76	\$93.50
*January-March	\$82.74	\$10.76	\$93.50
*October-March	\$137.90	\$17.93	\$155.83
Public Skating/Shinny per use	\$4.66	\$0.61	\$5.27
Senior Shinny per use	\$4.66	\$0.61	\$5.27

Lockers Per Season			
	Rate	HST	Total Rate
Large Lockers	\$81.23	\$10.56	\$91.76
Small Lockers	\$63.10	\$8.20	\$71.30

Ad Board Fee Per Year			
All material & set-up to be paid by business advertising			
	Rate	HST	Total Rate
	\$286.81	\$37.29	\$323.90

Zamboni Advertising Fee: (Per Year)			
	Rate	HST	Total Rate
Side	\$1,106.28	\$143.82	\$1,250.10
Front/Back	\$286.80	\$37.28	\$324.08

Digital Information Centre – Advertisement Fee			
	Rate	HST	Total Rate
Yearly – Ticker Stream	\$210.12	\$21.01	\$231.13

	Rate	HST	Total Rate
Meetings			
*Up to 2 hours (hall only)	\$68.83	\$8.95	\$77.78
*Each additional hour (hall only)	\$33.74	\$4.39	\$38.13
Not for Profit Organizations			
*2 hour meeting (hall only)	\$34.42	\$4.47	\$38.89
*Per day (hall only; includes youth Tournaments & Banquets)	\$86.05	\$11.19	\$97.24
Key Deposit	\$50.00		\$50.00
Event Rentals			
	Rate	HST	Total Rate
Summer Ice Surface Rental per day (resident)	\$630.99	\$82.03	\$713.02

Summer Ice Surface Rental per day (non-resident)	\$745.72	\$96.94	\$842.66
Summer Ice Surface Rental per hour	\$57.36	\$7.46	\$64.82
Cutoff date for Summer Ice Surface Rentals events: The second Saturday of September at the discretion of the ELCC Board and ELCC Manager			
Hall Rental per day (resident)	\$344.17	\$44.74	\$388.91
Hall Rental per day (non-resident)	\$458.91	\$59.66	\$518.57
Event Preparation & Clean Up per day* (after first free day)	\$57.36	\$7.46	\$64.82
Kitchen Rental per day	\$126.20	\$16.41	\$142.61
Canteen Rental per day	\$126.20	\$16.41	\$142.61
Summer Dressing Room per day	\$114.72	\$14.91	\$129.63
Damage Deposit (Ice Surface)	\$150.00		\$150.00
Damage Deposit (Hall)	\$50.00		\$50.00
Damage Deposit (Special Event)	\$500.00		\$500.00
Damage Deposit (Canteen)	\$250.00		\$250.00
Damage Deposit (Kitchen)	\$50.00		\$50.00
Damage Deposit (Dressing Room)	\$50.00		\$50.00
Key Deposit	\$50.00		\$50.00
* Pre-Event: One set-up day immediately before the event is free. Post-Event: One take-down day immediately after the event is free. Pre-Event and Post-Event additional days must be approved by the Arena Manager; Rate is \$57.36/day, plus HST.			
Table/Chair Rentals (Off-site)			
	Rate	HST	Total Rate
Damage Deposit	\$250.00		\$250.00
Table per day	\$10.30	\$1.34	\$11.64
Table per week	\$20.60	\$2.68	\$23.28
Chair per day	\$1.03	\$0.13	\$1.16
Chair per week	\$2.06	\$0.27	\$2.33