

Emo Public Library  
Regular Board Meeting  
June 23<sup>rd</sup>, 2025

1. Meeting called to order at 6:10pm  
Present: Lisa Teeple, Elaine Hughes, Kim Veldhuisen, Marie-Ann DeGroot, and Nick Donaldson (Librarian).  
Absent: Harold McQuaker and Tamara Robson.
2. There was no conflict of interest declared
3. Quorum: 4/7
4. Motion to approve the agenda was made by Kim, seconded by Marie-Ann--CARRIED
5. Motion to approve the April 28<sup>th</sup> meeting minutes was made by Elaine, seconded by Kim--CARRIED
6. Motion to accept the May financial report was made by Elaine, seconded by Marie-Ann--CARRIED
7. Librarian's Report: The library has continued to partner with the EarlyON Centre to provide a craft and story-time for children on Tuesday mornings. This will continue on into the summer with the possibility of doing outdoor activities as well. The used book sale area in the entrance of the library remains a small but steady fundraising source as well as a way to get rid of books weeded from the collection. Tia Wagar has been hired as the summer student using the Canada Summer Jobs grant. She was with the library last summer and will be back beginning Monday, June 30<sup>th</sup>. The library sent out an invitation to local schools encouraging class visits as the end of the school year approaches. The library hosted a Crossroads School JK/SK class on Friday June 20<sup>th</sup>, giving them a tour and story time then they went down to the EarlyON Centre to play. On Tuesday June 24<sup>th</sup> the Grade 3 class from Donald Young School will come to the library for a quick story time and tour, then go play in the park. The librarian attended a Joint Health and Safety Committee meeting at the Municipal Office on Friday June 20<sup>th</sup> and the Township of Emo all staff meeting that directly followed. The JHSC meeting was the regular quarterly meeting and the staff meeting concerned changes to the Human Resources policy and accessibility training requirements. The library was closed most of that afternoon so the librarian could attend. The Emo library will be participating in Salvation Army's "After the Bell" program designed to get healthy snacks to children who rely on food programs during the school year but will not have access during the summer. Salvation Army provides the food weekly and the library is a distribution point that reports back on usage periodically. This will begin Wednesday, June 25<sup>th</sup>.

8. a) Earlier this year Canada Post made an announcement through the Library Shipping Tool stamps would no longer be accepted for sending interlibrary loan packages. The librarian looked at Canada Post pre-paid credit cards, which some other libraries are now using, but it was decided the associated fees were too much. Lisa said she will inquire at CIBC about what would be the best, barebones credit card to get for the library.
9. a) The Board discussed various potential programs for the library during the summer including reading bingo and story walks.  
b) The policy manual is due for a review again. The Board decided to wait until after the summer to organize this process.  
c) As a part of AODA compliance, the librarian made the Board aware of training that needs to be completed by July 4<sup>th</sup> and submitted to the Town. All staff and Board members are required to do this.  
d) The librarian read a letter from the Township of Emo stating that at their June 11<sup>th</sup> meeting, Council had voted to write off the Library's outstanding invoice that had resulted from the 2022 Pay Equity Complaint. The Board discussed this good news and what it meant for the library going forward.  
e) The poor condition of the outdoor sign and south-facing door was discussed again. The librarian has found someone to redo the sign and will also look into getting the door re-painted at minimal cost to the library.

The meeting was adjourned at 7:24pm on a motion made by Kim, seconded by Marie-Ann.