

Emo-LaVallee Community Centre

P.O. Box 520, Emo, ON, P0W 1E0

Phone: (807)482-2378 Fax: (807)482-2741 Email: township@emo.ca

Hall Rental Contract

Meetings & Not-for-Profit Organizations

Save Harmless Agreement

In consideration of acceptance of the lease agreement or being granted permission to use the Emo-LaVallee Community Centre and/or Arena and realizing there are inherent risks or dangers in using or carrying on activities in this type of building. I/We or our organization or corporation agree to save harmless and keep indemnified, the Corporation of the Municipality of Emo and the Corporation of the Municipality of LaVallee, it's organizers and their respective agents, officials, servants, and representatives from and against all claims, actions, costs, and expenses and demands in respect to death, injury, loss or damage to our personal or business property, howsoever caused arising out of or in connection with my/our taking part in any activity and notwithstanding that the same may have been contributed to or occasioned by the negligence of the said bodies or any of them, their agents, officials, servants, or representatives. It is understood and agreed that this Agreement is to be binding on myself, ourselves, my heirs, our heirs, executor, and assignors.

Renters shall be deemed responsible and liable for damages. The cost of repairing any such damage may be charged to the renter and I agree to be responsible for any deficiencies, including cleaning as specified on poster in kitchen area or replacing any damaged tables or chairs. **I agree to cover all expenses on any damages to the facility during rental period.**

I/We assume all responsibility for the building during the time of my/our rental.

HALL RULES AND REGULATIONS

1. Bookings must be made in the Emo Municipal Office.
2. Tables and chairs to be cleaned and put back in proper places.
3. Wash coffee pots and dishes you may have used and put away.
4. Clean up must be done immediately following the function. Take down all decorations and masking tape. Do not use staples or tacks. The renter agrees to leave the premises in the same condition it is found.
5. Take all garbage (including bathroom garbage) to outside bins.
6. Hall floors are to be swept and left clean upon leaving premises.
7. Any damages incurred during the rental will be charged to the renter.

8. The renter will be given keys to the Arena the day of the rental and keys must be returned the first working day after the rental.
9. Shut off all lights, air conditioner and fans, making certain doors for exterior fans are secured.
10. The renter will be responsible for closing up Arena, making certain all doors are locked.
11. Emo-LaVallee Community Centre Manager or designate and/or O.P.P. may enter Hall at anytime during rental dates. Emo-LaVallee Community Centre Manager or designate may ask RESPONSIBLE RENTER to leave premises if deemed necessary for any reason unsuitable upon their discretion.
12. **Liability Insurance for Inflatable Amusement Devices**
 Events with inflatable amusement devices, held in a municipal facility are required to obtain a minimum liability insurance coverage of five million dollars (\$5,000,000.00). This policy is available through most Insurance Companies and must include the Corporation of the Township of Emo and the Emo-LaVallee Community Centre as additional insured and must show proof of this to the municipal representative at least five (5) days before the event.

Thank you for your co-operation.

I, the Undersigned RESPONSIBLE RENTER have read ALL of the above EMO-LAVALLEE COMMUNITY CENTRE RULES AND REGULATIONS and understand clearly what is expected as being a RESPONSIBLE RENTER.

Responsible Renter: _____ (print name)

MailingAddress: _____

Phone #: _____ Cell # _____

Date of Rental: _____

Hours of Rental: _____

TOTAL HOURS of RENTAL: _____

TOTAL FEE : _____

PAID: _____

Responsible Renter Signature: _____ Date: _____