

Emo Public Library
Regular Board Meeting
December 5th, 2024

1. Meeting called to order at 6:04pm – Elaine chaired the meeting in the absence of the chair and vice-chair
Present: Elaine Hughes, Harold McQuaker, Phil Schram, Kim Veldhuisen, and Nick Donaldson (Librarian). Tamara Robson arrived at 6:14pm
Absent: Lisa Teeple and Marie-Ann DeGroot
2. There was no conflict of interest declared
3. Quorum: 5/7
4. Motion to approve the agenda was made by Phil, seconded by Kim--CARRIED
5. Motion to approve the October 29th meeting minutes was made by Elaine, seconded by Harold--CARRIED
6. Motion to accept the October 23rd – November 29th financial report was made by Kim, seconded by Tamara--CARRIED

7. Librarian’s Report:

	Patron Visits	Physical Items Circulated	Online Items Circulated
October	245	497	415
November	204	282	455

The library was closed for the week of November 11th-15th for Remembrance Day as well as staff vacation. The Canada Post Strike as of November 15th has put a pause on sending and receiving interlibrary loans until further notice. This has given the librarian more time to complete the online training for the new interlibrary loan system through Ontario Library Service. During Holly Daze (December 6-7) the library will be having a used book sale fundraiser. The library will also collaborate with the EarlyON Centre for a special Christmas craft and story-time on the Saturday morning with hot chocolate and cookies. The library will be closed Monday, December 9th for staff vacation. The last day the library will be open before the holidays is Friday, December 20th and will reopen on Thursday, January 2nd. This will use up all the librarian’s vacation days including the ones that had been rolled over from 2023.

8. a. No new communication has been received from Morley about their donation.
b. The librarian has received the instructions for online banking and will proceed with setting that up. There was some discussion on policy changes that may need to be put in place for this new way to make payments.

9. a. The librarian also spoke with CIBC about possible changing the GIC account as it is renewed in January. The board looked at two options that were given to the library and will come back to it in January.

b. A motion to set the rent for EarlyON at a 2% increase for 2025 from \$1400 to \$1428 was made by Kim, seconded by Phil--CARRIED

The meeting was adjourned at 6:56pm on a motion made by Tamara, seconded by Phil.