

Emo Public Library  
Regular Board Meeting  
January 30<sup>th</sup>, 2023

1. Meeting called to order at 6:02pm  
Present: Elaine Hughes, Harold McQuaker, Phil Schram, Lisa Teeple, Nick Donaldson (Librarian)  
Regrets: Randy Ricci
2. Quorum: 4/5
3. Motion to approve the agenda was made by Harold, seconded by Elaine-CARRIED
4. Motion to approve the November 28<sup>th</sup> minutes was made by Elaine, seconded by Phil-CARRIED
5. Motion to approve the November-December financials was made by Harold, seconded by Phil-CARRIED
6. The librarian reported 211 patron visits and 563 items circulated in November and 221 patron visits and 452 items circulated in December. The library held a Christmas Story Time during Holly Daze on December 3<sup>rd</sup>. It was done in conjunction with the EarlyON Centre hosting a craft-making and 21 children and 12 adults attended. The librarian also reported that the Northwestern Health Unit gave the library five pairs of urban walking poles to lend out to patrons.
7. The 2022 Annual Report was presented by the librarian and discussed among the Board. Motion to approve the 2022 Annual Report was made by Elaine, seconded by Phil-CARRIED
8. Renewal of the EarlyON Centre rental agreement for the basement was discussed in regards to raising the rent. The librarian was asked to research any restrictions that might apply to raising the rent for the next meeting.
9. The Board reviewed the "Personnel" section of the policy manual – specifically policy PE4: Salaries, Wages, and Benefits – and changes that need to be made to reflect the new agreement with the Town. The librarian will reword the policy and present it at the next meeting for approval.

Meeting was adjourned at 6:50pm on a motion made by Elaine and seconded by Phil.