

Emo Public Library
Regular Board Meeting
January 16th, 2024

1. Meeting called to order at 6:02pm
Present: Harold McQuaker, Lisa Teeple, Elaine Hughes, Phil Schram, Kim Veldhuisen, Marie-Ann DeGroot, Tamara Robson, and Nick Donaldson (Librarian).
2. There was no conflict of interest declared
3. Quorum: 7/7
4. Motion to approve the agenda with the addition of "Memorandum of Understanding with Emo" under new business was made by Elaine, seconded by Marie-Ann--CARRIED
5. Motion to approve the December 6th meeting minutes was made by Phil, seconded by Harold--CARRIED
6. Motion to accept the December financial report was made by Kim, seconded by Marie-Ann--CARRIED
7. Librarian's Report: In December there were 213 patrons and 308 items went out. 485 e-books and audiobooks circulated online. The library was closed from December 23rd to January 2nd for the holiday break. The Canada Summer Jobs application has been sent in for funding for a summer student this year. Replacement pads and batteries will be ordered for the AED with the Town's order.
8. The Board discussed a letter received from the Township about the librarian's excess of vacation time that needs to be used. A plan will be made for him to take time off during the summer when the student can cover and/or closing the library certain days for time off.
9. A preliminary budget for 2024 was presented to the Board by the librarian. To prevent a shortfall, the Board decided to ask the municipalities for more from their levies or donations. The librarian will send letters asking Emo for \$50,000, La Vallee for \$7,500, Chapple for \$10,000, and Morley for \$1,500. A letter will also be sent to Rainy River First Nation outlining a potential agreement similar to Morley's.
10. A potential Friends of the Library group was discussed again. There will be an informational meeting at the library to gauge interest and Tamara offered to attend and relay what she learned from the Fort Frances group.

The meeting was adjourned at 7:21pm on a motion made by Phil, seconded by Tamara.