

**The Corporation of The Township of Emo
Regular Council Meeting Minutes
Tuesday, January 16, 2024
Emo Municipal Office**

Minutes of the regular meeting of the Council of the Corporation of the Township of Emo held on Tuesday, January 16, 2024, at 6:00 p.m.

Present: Mayor Harold McQuaker; Councillors Harrold Boven, Lisa Teeple, Philip Whatley, and Gerald Wieringa; Crystal Gray, CAO/Clerk –Treasurer; Jason Smith, Public Works Superintendent – left at 8:00 p.m.; Avery Cates. Customer Services Clerk Intern- left at 8:00 p.m.

1.0 MOMENT OF REFLECTION

2.0 APPROVAL OF AGENDA

1. MOVED: P WHATLEY

SECONDED: G WIERINGA

BE IT RESOLVED that Council hereby approved the Regular Council Meeting Agenda of January 16, 2024.

CARRIED

3.0 DECLARATION OF DISCLOSURE OF INTEREST: None

4.0 ADOPTION OF MINUTES/ERRORS OR OMISSIONS

2. MOVED: L TEEPLE

SECONDED: G WIERINGA

BE IT RESOLVED that Council hereby approves the following Council meeting minutes:

1. Regular Meeting of Council Minutes- December 13, 2023

CARRIED

5.0 DEPUTATIONS: None

6.0 CORRESPONDENCE

Council reviewed the following correspondence:

- 6.1 ROMA-Trains and Drains Update- December 18, 2023
- 6.2 AMO Watchfile – December 21, 2023

7.0 MOTIONS/STAFF REPORTS

3. MOVED: H BOVEN

SECONDED: L TEEPLE

BE IT RESOLVED that Council accepts and approves Jason Smith, Public Works Superintendent Report- January 8, 2023.

CARRIED

4. MOVED: G WIERINGA

SECONDED: H BOVEN

BE IT RESOLVED that Council approves the request to purchase the aftermarket track parts for the backhoe from Strongco Equipment, or lowest cost from another supplier.

CARRIED

5. MOVED: P WHATLEY

SECONDED: H BOVEN

BE IT RESOLVED that Council accepts and approves Rick Hallam, CBO reports:

- a) December 2023 Monthly Building Statistics Report
- b) 2023 Annual Summary Building Statistics report

CARRIED

6. MOVED: H BOVEN

SECONDED: P WHATLEY

BE IT RESOLVED that Council accepts and approves Ontario Clean Water Agency Monthly Reports:

- a) OCWA – Emo Water & Wastewater Monthly Treatment Report – August 2023
- b) OCWA – Emo Water & Wastewater Monthly Treatment Report – September 2023
- c) OCWA – Emo Water & Wastewater Monthly Treatment Report – October 2023
- d) OCWA – Emo Water & Wastewater Monthly Treatment Report – November 2023

CARRIED

7. MOVED: G WIERINGA

SECONDED: H BOVEN

BE IT RESOLVED that Council accepts and approves the Emo Drinking Water Inspection Program – 2023/2024 Inspection Report Drinking Water System – Inspection Number: 1-187771085

CARRIED

8. MOVED: L TEEPLE

SECONDED: P WHATLEY

BE IT RESOLVED that Council accepts and approves the Wastewater Inspection Program -2023/2024 Inspection Report Emo Lagoon – Inspection Number: 1-187775931.

CARRIED

9. MOVED: L TEEPLE

SECONDED: H BOVEN

BE IT RESOLVED that Council accepts and approves Tyrell Griffith, Fire Chief, monthly report for period of November 30,2023 – January 7, 2024.

CARRIED

10. MOVED: G WIERINGA

SECONDED: P WHATLEY

BE IT RESOLVED that Council accepts and approves the following staff reports:

- a) April Simmons, EarlyON Coordinator monthly report for December 2023.
- b) James Booth, Arena/ Parks Manager monthly report- December 1, 2023.
- c) Nicholas Donaldson, CEO/ Librarian monthly report for December 2023.

CARRIED

11. MOVED: P WHATLEY

SECONDED: L TEEPLE

BE IT RESOLVED that Council accepts and approves Crystal Gray, CAO/Clerk Treasurer, Administrative Report- CAO Report 2024-01 dated January 16, 2024.

CARRIED

12. MOVED: H BOVEN

SECONDED: G WIERINGA

BE IT RESOLVED that Council hereby accepts the Financial Statements and approves payments for the following accounts:

GENERAL

| | | | |
|---------|--|----|------------|
| CHQ | (100,517-100,527) | \$ | 24,170.76 |
| CHQ | (100,528-100,543) | \$ | 32,255.92 |
| CHQ | (100,544-100,550) | \$ | 1,694.40 |
| CHQ | (100,551-100,552) | \$ | 5,359.30 |
| CHQ | (100,553-100,554) | \$ | 29,434.07 |
| CHQ | (100,555-100,556) | \$ | 888.97 |
| CHQ | (100,557) | \$ | 34,041.91 |
| CHQ | (100,558-100,571) | \$ | 40,365.85 |
| EFT | VISA | \$ | 4,285.15 |
| EFT | Pre-Auth Manulife Nov 2023 | \$ | 6,056.31 |
| EFT | Pre-Auth Utilities, OCWA, WSIB 2023 | \$ | 68,687.44 |
| EFT | Pre-Auth OMERS Aug-Dec 2023 | \$ | 59,994.80 |
| EFT | Pre-Auth Receiver General Feb-Jun 2023 | \$ | 83,552.48 |
| EFT | Pre-Auth Receiver General Mar 2023 | \$ | 19,425.76 |
| EFT | Pre-Auth Receiver General Jul-Dec 2023 | \$ | 111,084.28 |
| EFT | Pre-Auth Manulife Dec 2023 | \$ | 6,056.31 |
| EFT | Pre-Auth Utilities | \$ | 954.39 |
| PAYROLL | Payrun 3340 | \$ | 21,384.83 |

| | | | |
|-------------------------------|-------------|-----------|--------------------------|
| PAYROLL | Payrun 3341 | \$ | 6,827.96 |
| PAYROLL | Payrun 3348 | \$ | 22,155.07 |
| Total General Payments | | \$ | <u>578,675.96</u> |

Arena

| | | | |
|-----------------------------|--------------------|-----------|-------------------------|
| CHQ | (13,592-13,595) | \$ | 23,762.85 |
| CHQ | (13,596) | \$ | 5,468.05 |
| CHQ | (13,597) | \$ | 338.24 |
| CHQ | (13,598-13,600) | \$ | 333.95 |
| EFT | Pre-Auth Utilities | \$ | 125.45 |
| Total Arena Payments | | \$ | <u>30,028.54</u> |

Recreation

| | | | |
|----------------------------------|--------------------|-----------|----------------------|
| EFT | Pre-Auth Utilities | \$ | 127.12 |
| Total Recreation Payments | | \$ | <u>127.12</u> |

Parks

| | | | |
|-----------------------------|--------------------|-----------|---------------------|
| EFT | Pre-Auth Utilities | \$ | 231.58 |
| Total Parks Payments | | \$ | <u>231.5</u> |

EarlyON Centre

| | | | |
|--------------------------------------|--------------------|-----------|-------------------------|
| CHQ | (6078-6080) | \$ | 14,431.03 |
| CHQ | (6081) | \$ | 11.85 |
| CHQ | (6082) | \$ | 54.22 |
| EFT | Pre-Auth Utilities | \$ | 83.0 |
| Total EarlyON Centre Payments | | \$ | <u>14,580.12</u> |

CARRIED

8.0 COMMITTEE UPDATES

Council reviewed the following Committee reports:

8.1 Northwestern Health Unit

a) NWHU 2024 Budget Report

9.0 RESOLUTIONS/ BY-LAWS

13. MOVED: G WIERINGA

SECONDED: L TEEPLE

BE IT RESOLVED that **By-Law 2024-01** being a by-law to provide for an interim tax levy in the year 2024 and to provide for penalty and interest to be charged on the unpaid balance for late payment of said interim taxes, all as provided for in the *Municipal Act, 2001*, S.O. 2001, Chapter 25. Sections 307, 317, and 345.

AND FURTHER that **By-Law 2024-01** be read a first, second, and a third time, and finally be passed this 16th day of January 16, 2024.

CARRIED

14. MOVED: L TEEPLE

SECONDED: P WHATLEY

BE IT RESOLVED that Council hereby approves the following transfer of outstanding Utility Billing Accounts to their respective Property Tax Roll's:

| | | |
|---|----|--------|
| 1. UB Account 160000 transfer to PT Account 33800 | \$ | 386.22 |
| 2. UB Account 620001 transfer to PT Account 37300 | \$ | 756.65 |
| 3. UB Account 1020003 transfer to PT Account 43400 | \$ | 445.85 |
| 4. UB Account 1025000 transfer to PT Account 21400 | \$ | 688.66 |
| 5. UB Account 1245001 transfer to PT Account 23600 | \$ | 453.23 |
| 6. UB Account 1605001 transfer to PT Account 18600 | \$ | 750.97 |
| 7. UB Account 1795000 transfer to PT Account 36701 | \$ | 601.19 |
| 8. UB Account 2055001 transfer to PT Account 22300 | \$ | 559.88 |
| 9. UB Account 2245004 transfer to PT Account 44800 | \$ | 493.25 |
| 10. UB Account 2715002 transfer to PT Account 37700 | \$ | 674.77 |

CARRIED

10.0 NEW AND UNFINISHED BUSINESS - None

11.0 ADDITIONS TO AGENDA - None

12.0 IN-CAMERA ITEMS

15. MOVED: H BOVEN

SECONDED: G WIERINGA

BE IT RESOLVED that the Municipal Council of The Corporation of the Township of Emo hereby agree to go in-camera at **8:06 p.m.** as authorized under Section 239 of the Municipal Act, 2001 c.25 for the following purpose:

Section 239 (2)

- a) Security of property of the municipality or local board;
- b) ***Personal matters about an identifiable individual, including municipal or local board employees;***

12.1 a) Employee Updates

- c) A proposed or pending acquisitions or disposition of land by the municipality or local board;
- d) Labour relations or employee negotiations;
- e) ***Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;***

12.2 a) AFRAAT – F Szeder Drain

- f) Advice subject to a solicitor-client privilege, including communications necessary for that purpose;
- g) A matter in respect of which a council, local board or committee or other body may hold a closed meeting under another Act;
- h) information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them;
- i) a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization;
- j) a trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value;
- k) procedure, or criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board. 2001, c.25, c. 239 (2); 2017, c. 10, Sched. 1, s. 26.

Section 239 (3)

- a) a request under the Municipal Freedom of Information and Protection of Privacy Act, if the council, board, commission or other body is the head of an institution for the purposes of that Act; or
- b) an ongoing investigation respecting the municipality, a local board or a municipally-controlled corporation by the Ombudsman appointed under the *Ombudsman Act*, an Ombudsman referred to in subsection 223.13 (1) of this Act, or the investigator referred to in subsection 239.2 (1). 2014, c. 13, Sched. 9, s. 22.

CARRIED

16. MOVED: H BOVEN

SECONDED: G WIERINGA

BE IT RESOLVED that we agree to return to open session at 8:37 p.m.

CARRIED

17. MOVED: L TEEPLE

SECONDED: G WIERINGA

BE IT RESOLVED that Administration be directed to proceed as per Council instructions in-camera.

CARRIED

18. MOVED: H BOVEN

SECONDED: P WHATLEY

BE IT RESOLVED that we hereby adjourn to meet again at 6:00 p.m. for the Regular Council Meeting scheduled for Tuesday, February 13, 2024.

CARRIED

The meeting adjourned at 8:39 p.m.

Attested by:

Harold McQuaker, Mayor

Crystal Gray, CAO/ Clerk Treasurer