

**THE CORPORATION OF THE TOWNSHIP OF EMO**  
**REGULAR COUNCIL MINUTES**  
**Wednesday, January 11, 2023**

Minutes of the Regular meeting of the Council of the Corporation of the Township of Emo held on Wednesday, January 11<sup>th</sup>, 2023, at 6:00 p.m.

Present: Mayor Harold McQuaker; Councillors Harrold Boven, Lisa Teeple, Phil Whatley, and Gerald Wieringa; and Crystal Gray, Interim CAO/Clerk Treasurer.

In Attendance: Jason Smith, Public Works Superintendent (left at 8:23 p.m.); Geoff Pearce, OCWA (left at 6:45 p.m.); Stephen Burnett, S. Burnett Associates (left at 6:45 p.m.).

Publicly available virtually via Zoom.

**1.0 MOMENT OF REFLECTION**

**2.0 APPROVAL OF AGENDA**

- 1. BOVEN - WIERINGA** BE IT RESOLVED that we approve the Regular Council Meeting Agenda of January 11, 2023.

**CARRIED**

**3.0 DECLARATION OF DISCLOSURE OF INTEREST – 2 (two)**

1. Harrold Boven:

- \* Item 9.1, Resolutions/By-Laws – Request to Conduct Review of Flags & Proclamations Policy
- \* Item 9.9, Resolutions/By-Laws – Alzheimer Awareness Month

2. Harold McQuaker:

- \* Item 9.1, Resolutions/By-Laws – Request to Conduct Review of Flags & Proclamations Policy
- \* Item 9.9, Resolutions/By-Laws – Alzheimer Awareness Month

**4.0 ADOPTION OF MINTUES/ERRORS OR OMISSIONS**

- 2. WHATLEY - TEEPLE** BE IT RESOLVED that the Regular Council Meeting Minutes of December 13, 2022, be adopted and approved as circulated.

**CARRIED**

**5.0 DEPUTATIONS – 1 (one)**

5.1 Stephen Burnett – 6:05 p.m.

Item1: Steve reported on King Street and Florence Street watermain upgrade. Currently 33% of design drawings are completed. This will be at 66% completion within the next week or two. An amendment to the funding application criteria was applied for to include Stormwater. The employer report will be done in February or March, with the expectation that tendering will be able to be advertised. CCTV work to be completed in March 2023 to see the condition of the Sanitary Sewer.

Item 2: Steve reported on the THM reduction project at the Emo Water treatment Plant. OCWA is managing this project. S Burnett is the company doing the drawings. The drawings are at 33% completion. Diving took place on December 20, 2022, to camera the water-intake. This work was not completed, the company will be back in late January, early February to complete this task. Tender packages for the project are projected to go out this spring.

Item 3: SBA is assisting the Township of Emo with the Kaemingh Subdivision. Steve reported that there are some funds that have been held to fix a few deficiencies related to the subdivision. Council requested from Steve a summary as to the status of this project and what items are still outstanding, and the future items that will need to be dealt with.

Steve recommended to Council for the Lift Station development to occur in the Kaemingh Subdivision.

Item 4: Steve reported that the Emo Water Treatment Plant is significantly undersized on water storage for protection. For the community to continue to grow, extra storage capability is needed.

## **6.0 CORRESPONDENCE**

Council reviewed the following correspondence:

6.1 AMO - End of Year Housing Update - December 16, 2022

6.2 AMO - Value of AMO Membership and MEPCO Support in 2023

6.3 AMO Watchfile - December 15, 2022

6.4 AMCTO - Advocacy Update - Marriage Licence Modernization

a) Office of the Register General – Marriage Licence Modernization Phase Two

b) Ministry of Public and Service Delivery - Marriage Licence Modernization  
Phase Two

6.5 AMCTO Legislative Express - December 16, 2022 - A Year in Review

6.6 Northern Policy Institute - Ushering in New Public Policy Strategies for 2023

6.7 NOMA - Ontario Helping Small and Medium-Sized Businesses Lower Electricity Costs

6.8 NOMA - Guide to Assist with Railway and Crossing Maintenance

6.9 OFM - Launch of a New Federal-Provincial-Territorial Governance Model for Development of National Model Construction Codes

6.10 Letter from Minister Steve Clark – Updates on: Bill 109, the *More Homes for Everyone Act, 2022*; Bill 23, the *More Homes Built Faster Act, 2022*; Bill 3, the *Strong Mayors, Building Homes Act, 2022*; and Bill 39, the *Better Municipal Governance Act, 2022*.

6.11 AMO Watchfile – December 22, 2022

6.12 AMO Policy Update – January 5, 2023 - AMO Policy Update - New Affordable Child Care Spaces, Information from Province on More Homes Built Faster Plan, Energy Reports Released, Annual Emergency Exercise Requirement, Golf Car Consultations Underway

6.13 AMO - January 5, 2023, Watchfile

**7.0 MOTIONS/STAFF REPORTS**

**3. BOVEN - WHATLEY** BE IT RESOLVED that the Reports for January 11, 2023, be hereby approved and accepted.

1. Jason Smith – Public Works Report – January 4, 2023
2. Rick Hallam, CBO – December 2022 Building Statistics
3. CBO – Annual Building Stats Summary – 2022
4. OCWA Water & Wastewater Monthly Report – November 2022
5. Tyrell Griffith – ACEL Fire Chief Report – November 1-December 31, 2022
6. April Simmons – EarlyON Centre – December 2022 Council Report
7. Nick Donaldson – December 2022 Report
8. Crystal Gray – Interim CAO Report 2023/01

**CARRIED**

**4. BOVEN - WIERINGA** BE IT RESOLVED that Council acknowledges they have received the Township of Alberton's email Notification of Termination of Agreements regarding By-Law 2020-17 Joint Fire Chief Committee Partnership Agreement and By-Law 2021-11 Joint Fire Chief Agreement with the Township of Emo, Township of Chapple, and the Township of LaVallee. The Township of Emo will not make a decision to the Township of Alberton's request until there has been time to thoroughly review both agreements and/or legal advice has been sought.

**CARRIED**

7.8 m) Council Training and Development Proposal – Darrell Matson, Rosalie Evans, and Ron Bourret.

*Council has directed Administration to approach the neighbouring municipalities to see if they are interested in taking this course and sharing the costs of delivering the course.*

**5. WIERINGA - TEEPLE** BE IT RESOLVED that Council hereby appoints Harrold Boven to act as a Council representative with Rainy River First Nations – Additions to Reserve.

**CARRIED**

**6. WHATLEY - TEEPLE** BE IT RESOLVED that Council hereby accepts the Financial Statements and approves payments on the following accounts:

**GENERAL**

|                               |                             |           |                          |
|-------------------------------|-----------------------------|-----------|--------------------------|
| Pre-Auth                      | Pre-Auth Utilities          | \$        | 249.58                   |
| Pre-Auth                      | Pre-Auth Utilities & OCWA   | \$        | 40,919.57                |
| Pre-Auth                      | Pre-Auth Utilities          | \$        | 849.35                   |
| Pre-Auth                      | Pre-Auth Utilities          | \$        | 12,819.61                |
| Pre-Auth                      | Pre-Auth Utilities          | \$        | 28.91                    |
| Pre-Auth                      | VISA                        | \$        | 2,804.21                 |
| GENERAL                       | (28,153 VOID)               | \$        | (193.06)                 |
| GENERAL                       | (28,182 VOID)               | \$        | (1,666.45)               |
| GENERAL                       | (28,190-28,191)             | \$        | 1,666.45                 |
| GENERAL                       | (28,192-28,225)             | \$        | 108,948.05               |
| GENERAL                       | (28,226-28,233)             | \$        | 81,906.85                |
| GENERAL                       | (28,234-28,247)             | \$        | 31,675.15                |
| GENERAL                       | (28,248-28,253)             | \$        | 27,602.08                |
| GENERAL                       | (28,254 VOID)               | \$        | (2,804.21)               |
| GENERAL                       | (28,255)                    | \$        | 100.00                   |
| PAYROLL                       | PR3231                      | \$        | 23,254.38                |
| PAYROLL                       | PR3238                      | \$        | 6,735.77                 |
| PAYROLL                       | PR3265                      | \$        | 21,946.51                |
| PAYROLL                       | PR3265 Chq 9,089 VOID       | \$        | (2,077.42)               |
| PAYROLL                       | PR3240                      | \$        | 19,068.95                |
| PAYROLL                       | PR3241                      | \$        | 15,666.60                |
| PAYROLL                       | PR3242                      | \$        | 12,188.09                |
| PAYROLL                       | PR3243                      | \$        | 12,862.62                |
| PAYROLL                       | PR3244                      | \$        | 8,928.34                 |
| PAYROLL                       | PR3245                      | \$        | 7,744.44                 |
| PAYROLL                       | PR3247                      | \$        | 5,600.01                 |
| PAYROLL                       | PR3272                      | \$        | 16,204.14                |
| PAYROLL                       | PR3279                      | \$        | 11,025.33                |
| PAYROLL                       | PR3277                      | \$        | 19,313.99                |
| PAYROLL                       | PR3278                      | \$        | 18,441.84                |
| PAYROLL                       | PR3275                      | \$        | 19,904.38                |
| PAYROLL                       | PR3274                      | \$        | 16,990.76                |
| PAYROLL                       | PR3273                      | \$        | 15,222.89                |
| PAYROLL                       | PR3271 Chq 9,909-9,092 VOID | \$        | 0.00                     |
| <b>Total General Payments</b> |                             | <b>\$</b> | <b><u>553,927.71</u></b> |

**ARENA**

|          |                    |    |          |
|----------|--------------------|----|----------|
| Pre-Auth | Pre-Auth Utilities | \$ | 3,629.94 |
| Pre-Auth | Pre-Auth Utilities | \$ | 1,496.44 |

|                             |                 |                            |
|-----------------------------|-----------------|----------------------------|
| ARENA                       | (13,448 VOID)   | \$ (50.00)                 |
| ARENA                       | (13,458)        | \$ 50.00                   |
| ARENA                       | (13,459)        | \$ 28,257.42               |
| ARENA                       | (13,460-13,463) | \$ 938.44                  |
| ARENA                       | (13,464)        | \$ 463.89                  |
| <b>Total Arena Payments</b> |                 | <b><u>\$ 34,786.13</u></b> |

**EMO EARLYON CENTRE/ETL**

|                           |                    |                            |
|---------------------------|--------------------|----------------------------|
| Pre-Auth                  | Pre-Auth Utilities | \$ 83.06                   |
| Pre-Auth                  | Pre-Auth Utilities | \$ 83.06                   |
| ETL                       | (5,991-5,993)      | \$ 1,658.48                |
| ETL                       | (5,994)            | \$ 12,806.73               |
| ETL                       | (5,993 VOID)       | \$ (123.13)                |
| ETL                       | (5,995)            | \$ 33.88                   |
| ETL                       | (5,996-5,997 VOID) | \$ (10,727.18)             |
| ETL                       | (5,998-5,999)      | \$ 10,727.18               |
| ETL                       | (6,000)            | \$ 39.29                   |
| <b>Total ETL Payments</b> |                    | <b><u>\$ 14,581.37</u></b> |

**RECREATION**

|                                  |                    |                           |
|----------------------------------|--------------------|---------------------------|
| Pre-Auth                         | Pre-Auth Utilities | \$ 525.25                 |
| Pre-Auth                         | Pre-Auth Utilities | \$ 729.37                 |
| RECREATION                       | (4,908)            | \$ 1,800.00               |
| <b>Total Recreation Payments</b> |                    | <b><u>\$ 3,054.62</u></b> |

**PARKS**

|                             |                    |                         |
|-----------------------------|--------------------|-------------------------|
| Pre-Auth                    | Pre-Auth Utilities | \$ 228.98               |
| Pre-Auth                    | Pre-Auth Utilities | \$ 372.99               |
| <b>Total Parks Payments</b> |                    | <b><u>\$ 601.97</u></b> |

**CARRIED**

**7. TEEPLE – WIERINGA** BE IT RESOLVED that Council approves the transfer of the following outstanding Utility Billing Balances to their respective Property Tax Rolls:

1. UB Account 1795000 \$ 1,336.44
2. UB Account 1020003 \$ 1,253.40

|                       |    |        |
|-----------------------|----|--------|
| 3. UB Account 2715002 | \$ | 705.92 |
| 4. UB Account 2430001 | \$ | 777.16 |
| 5. UB Account 2055001 | \$ | 726.00 |

Notification is to be sent to property owners that these balances have been transferred to their Property Tax Rolls under the *Municipal Act, 2001, S.O. 2001, c.25 Sec 2 & 3*.

**CARRIED**

## **8.0 COMMITTEE UPDATES**

Council reviewed the following Committee Reports:

### **8.1 Joint Health & Safety Committee (JHSC)**

- a) PSHSA – Ontario Providing Free Naloxone Kits in Workplaces

### **8.2 Emergency Management Committee**

- a) Emergency Management Ontario Amethyst Sector Field Officer change
- b) 2022 EMCPA Compliance
- c) Guidance on the Request for Assistance Process for Municipal Support
- d) Hydro One Emergency Management Fact Sheet – 2022
- e) Update to Annual Emergency Exercise Requirement under the EMCPA – December 22, 2022

### **8.3 Rainy River District Social Services Administration Board**

- a) RRDSSAB September 15, 2022 Minutes

### **8.4 Rainy River District Municipal Association**

- a) RRDMA AGM – Draft Agenda
- b) RRDMA Nomination Committee – Notice of vacancies.

## **9.0 RESOLUTIONS/BY-LAWS**

*9.1 Mayor Harold McQuaker has declared a conflict of interest pertaining to Item 9.1, Resolutions/By-Laws - Request to Conduct Review of Flags & Proclamations Policy. Re: H.R.T.O. problems. Mr. McQuaker left the Council Chambers during this item. Councillor Gerald Wieringa acted as Chair during this portion.*

*9.1 Councillor Harrold Boven has declared a conflict of interest pertaining to Item 9.1, Resolutions/By-Laws - Request to Conduct Review of Flags & Proclamations Policy. Re: Conflict of Interest as it relates to HRTTO file: 2020-41858-I. Mr. Boven left the Council Chambers during this item.*

**8. WHATLEY – TEEPLE** BE IT RESOLVED that Council approves Township of Emo will conduct a review regarding the need and development of a Flag and Proclamation Policy. That a moratorium be placed on Flag and Proclamation requests until this has been completed.

**CARRIED**

**9. TEEPLE - WIERINGA** BE IT RESOLVED that Council approves the submission of an application to the Ontario Trillium Foundation – Resilient Communities Fund to develop the former OPP building be developed into the new municipal office and community building. The Resilient Communities Fund will help the Township of Emo address current organizational challenges that are being faced and to build resilience and continue to recover from the COVID-19 epidemic as we plan for current and future challenges.

**CARRIED**

**10. WHATLEY - BOVEN** BE IT RESOLVED that Council approves the application of the Hydro One -2023 Energizing Life – Community Grants for Ontario Non-Profits. An application was submitted in the amount of \$31,620.82 to rebuild the Emo Sportsfield Ball Diamonds.

**CARRIED**

**11. TABLED** BE IT RESOLVED that **By-Law 2023-01** being a by-law of the Corporation of the Township of Emo to appoint individuals into certain roles or positions for the municipality, be read a first, second, and a third time and finally passed this 11<sup>th</sup> day of January 2023.

**TABLED**

**12. BOVEN – WIERINGA** BE IT RESOLVED that **By-Law 2023-02** being a by-law for the payment of recurring accounts in 2023. To be read a first, second, and a third time and finally be passed this 11<sup>th</sup> day of January 2023.

**CARRIED**

**13. WIERINGA – BOVEN** BE IT RESOLVED that **By-Law 2023-03** being a by-law for the borrowing of money to meet current expenditures of the Township of Emo in the amount of \$150,000.00 for the year 2023, be read a first, second, and a third time and finally be passed this 11<sup>th</sup> day of January 2023.

**CARRIED**

**14. TEEPLE – WHATLEY** BE IT RESOLVED that **By-Law 2022-04** being a by-law to provide for an Interim Tax Levy in the year 2023 and to provide for penalty and interest to be charged on the

unpaid balance for late payment of said Interim Taxes, all as provided for in the *Municipal Act, 2001, S.O. 2001, Chapter 25, Sections 307, 317, and 345* be read a first, second, and a third time and finally be passed this 11<sup>th</sup> day of January, 2023.

**CARRIED**

**15. WIERINGA – WHATLEY** BE IT RESOLVED that Council agrees to continue with one meeting per month, with the option of holding a Special Council meeting if an additional meeting is needed.

By-Law 2019-04 – Township of Emo Procedural By-Law, Section 4.1 states that *“The first and each succeeding regular meeting of Council shall be held on the second and fourth Tuesday each month at 6:00 p.m.”*

Whereas Council approves that the second regular meeting of Council that is held on the fourth Tuesday of each month be cancelled until further notice.

Whereas Council will call a Special Meeting if it is deemed that an additional meeting is needed during the month.

**CARRIED**

*9.9 Mayor Harold McQuaker has declared a conflict of interest pertaining to Item 9.9, Resolution/By-Laws - Alzheimer Awareness Month. Re: H.R.T.O. problems. Mr. McQuaker left the Council Chambers during this item. Councillor Gerald Wieringa acted as Chair during this portion.*

*9.9 Councillor Harrold Boven has declared a conflict of interest pertaining to Item 9.1, Resolution/By-Laws - Alzheimer Awareness Month. Re: Conflict of Interest as it relates to HRTTO file: 2020-41858-I. Mr. Boven left the Council Chambers during this item.*

**16. TEEPLE – WHATLEY** BE IT RESOLVED that we hereby proclaim January 2023 as “Alzheimer Awareness Month” and that an Alzheimer Society flag be placed on the Township flagpole during the month of January 2023.

**DEFEATED**

10.0 **NEW and UNFINISHED BUSINESS** - None

11.0 **ADDITIONS TO AGENDA** - None

## 12.0 **IN-CAMERA ITEMS**

**17. WHATLEY - TEEPLE** BE IT RESOLVED that the Municipal Council of The Corporation of the Township of Emo hereby agree to go in-camera at **8:23 p.m.** as authorized under Section 239 of the Municipal Act, 2001 c.25 for the following purpose:

Section 239 (2)

- a) Security of property of the municipality or local board;
- b) *Personal matters about an identifiable individual, including municipal or local board employees;***

### **12.1 a) *Fire Department Operations***

**b) *Pay Equity***

**c) *WSIB***

**d) *Employment Leaves***

**e) *Bereavement Leaves***

**f) *Administrative Services Clerk and Customer Services Clerk Position***

- c) A proposed or pending acquisitions or disposition of land by the municipality or local board;
- d) Labour relations or employee negotiations;
- e) Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
- f) Advice subject to a solicitor-client privilege, including communications necessary for that purpose;
- g) A matter in respect of which a council, local board or committee or other body may hold a closed meeting under another Act;
- h) information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them;
- i) a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization;
- j) a trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value;
- k) a position, plan, procedure, or criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board. 2001, c.25, c. 239 (2); 2017, c. 10, Sched. 1, s. 26.

Section 239 (3)

- a) a request under the Municipal Freedom of Information and Protection of Privacy Act, if the council, board, commission or other body is the head of an institution for the purposes of that Act; or
- b) an ongoing investigation respecting the municipality, a local board or a municipally-controlled corporation by the Ombudsman appointed under the *Ombudsman Act*, an Ombudsman

referred to in subsection 223.13 (1) of this Act, or the investigator referred to in subsection 239.2 (1). 2014, c. 13, Sched. 9, s. 22.

**CARRIED**

**18. TEEPLE - BOVEN** BE IT RESOLVED that we agree to return to open session at 9:51 p.m.

**CARRIED**

**19. TEEPLE - WHATLEY** BE IT RESOLVED that Administration be directed to proceed as per Council's instructions in-camera.

*Appoint the following individuals to the Township of Emo's Volunteer Fire Department as Volunteer Fire Fighters.*

*\* Tim Boersma*

**CARRIED**

**20. TEEPLE - WHATLEY** BE IT RESOLVED that we hereby adjourn to meet at 6:00 p.m. for the Regular Council Meeting scheduled for Tuesday, February 14, 2023

**CARRIED**

The meeting adjourned at 10:00 p.m.

Attested by:

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Harold McQuaker,  
Mayor

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Crystal Gray,  
Interim CAO/Clerk Treasurer