



CAO/CLERK and DEPUTY TREASURER Township of Emo, Ontario

Our client currently seeks a qualified **Chief Administrative Officer/Clerk & Deputy Treasurer**. Reporting to the Mayor and Council, this senior leadership role will be responsible for the strategic planning, development, coordination, and leadership in the delivery of services to the Township of Emo to meet municipal objectives, policies and plans as set out in enacted by-laws, resolutions and policies and at the formal request of Council.

Additionally, this role will be responsible for ensuring that all matters requiring deliberation and decision by the duly elected Council of the municipality are properly brought before that body and the business of Council is recorded and enacted as prescribed by statute and governing by-laws.

For a detailed job description and salary range please visit: www.steinersearchgroup.com.

If this position is of interest to you, please submit your resume in confidence to:
Wanda Steiner, President, Steiner Search Group at wanda@steinersearchgroup.com.



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