

**EMO-LAVALLEE COMMUNITY CENTRE  
KEY DEPOSIT FORM**

Renter's Name (Printed): \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Cell: \_\_\_\_\_

I am in receipt of \_\_\_ full set(s) of keys (s) for the **Arena Hall** (3 keys -south door, upstairs door and kitchen) door for the above premises.

I will be fully responsible for this/these key(s). If any or all of these keys are lost or stolen, I/we will be fully responsible for the cost of re-keying of necessary locks and the reissuing of new keys and tags.

This form acknowledges the receipt by the Emo Municipal Office of \$50.00 deposit for the keys, and tags which will be fully refundable upon the termination of my/our rental and the return of the keys.

I fully understand, acknowledge and agree to the above by signing my name in the appropriate space:

Renter's Signature:

\_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature of Emo Municipal Staff

This form must be completed in full before any key(s) can be issued to the Renter.

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I, \_\_\_\_\_, have returned above-mentioned keys and I acknowledge that my \$50.00 deposit with be mailed to the above address.

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature by renter

\_\_\_\_\_  
Signature by Emo Municipal Staff