

THE CORPORATION OF THE TOWNSHIP OF EMO
REGULAR COUNCIL MINUTES
MARCH 9TH, 2022

Minutes of the Regular meeting of the Council of the Corporation of the Township of Emo held on Wednesday, March 9th, 2022 at 6:00 p.m.

Present: Mayor Harold McQuaker; Councilors Shortreed & Dunn; and Doug Brown.

Virtually present via Zoom: Councilors Boven (6:35 pm to 9:27pm) and Toles (6:08 pm to 9:15 pm). Also connected virtually was Ty Maurice & Johanna Kirkbride of Ontario Clean Water Agency (OCWA), Gail Lawrence of Equity More and Stephen Burnett of S. Burnett & Associates Ltd.

Publicly available virtually via Zoom.

1.0 APPROVAL OF AGENDA

- 1. Dunn- Shortreed** BE IT RESOLVED that we hereby approve the Regular Council Meeting agenda for Wednesday, March 9, 2022.

CARRIED

2.0 DISCLOSURE OF INTEREST - None

3.0 MOMENT OF REFLECTION

4.0 ADOPTION OF MINTUES/ERRORS OR OMISSIONS

- 2. Shortreed – Dunn** BE IT RESOLVED that the Regular Council Meeting minutes of February 23, 2022, be adopted as circulated.

CARRIED

5.0 NOTICE OF MOTIONS/ANNOUNCEMENTS

The Mayor announced a Public Meeting scheduled pursuant to The Planning Act is scheduled for Wednesday March 23, 2022 at 5:00 PM for a Consent Application received for 1594 Van Drunen Road.

Councillor Shortreed requested that an agenda item in regard to a status update on the Emo Recreation committee and recreational programming this spring be included on the March 23rd 2022 council meeting agenda under-items of discussion section.

To facilitate progress of meeting and accommodate virtual attendance for delegation, item 7.1 was moved forward.

- 3. Toles – Shortreed** – BE IT RESOLVED that hereby accept the following reports to Council:

- Jason Smith, Public Works Superintendent- Public Works report for the period ending March 2nd, 2022.
- Tyrell Griffith – Fire Chief – Fire & Rescue Service Report for the period from February 3rd to March 3rd, 2022 (February 2022)

CARRIED

6.0 DELEGATIONS

- 4. Dunn – Toles** - BE IT RESOLVED that we hereby accept the power point presentation from Ty Maurice, Senior Operations Manager of OCWA for the Northwestern Ontario Regional Hub, in regard to the 2021 Section 11 Annual Drinking report, 2021 Schedule 22 Annual Summary Report for the Emo Drinking water system and as well the 2021 Permit to Take Water submission confirmation record;

AND FURTHER that Council hereby has reviewed and accepted the 2021 Section 11 Annual Report for the Emo Drinking Water System and 2021 Schedule 22 Annual Summary Report, as submitted by Ontario Clean Water Agency;
AND FURTHER that both 2021 ANNUAL REPORTS be posted on the Township webpage and available at the Township Office during normal business hours for inspection and/or copy, at no charge to every person who requesting same.

CARRIED

7.0 ITEMS OF DISCUSSION

- 5. Boven - Dunn** BE IT RESOLVED that Council receives OCWA Report dated March 9, 2022 regarding Emo Water Treatment Plant Upgrades.

AND FURTHER that the Township enter into a service agreement with S. Burnett & Associates ltd. for engineering services as outlined in the proposal dated February 14, 2022 at a up set limit of \$ 86,462 plus applicable taxes
AND FURTHER that the Mayor & Interim CAO/Clerk-Treasurer be authorized to execute the authorization form to proceed with S. Burnett & Associates ltd.

CARRIED

- 6. Shortreed - Toles** BE IT RESOLVED that the report submitted by Jason Smith, Public Works Superintendent regarding Local Authority AS Group Purchasing Program be approved;

AND FURTHER that a Letter of Understanding be endorsed between the Township of Emo and LAS to take advantage of the Municipal Group Buying Program;

AND FURTHER that the Township of Emo procurement policy be amended to accommodate the purchasing opportunity;

AND FURTHER that an authorizing by-law be prepared for enactment.

CARRIED

7. Boven - Dunn BE IT RESOLVED that Council has received, reviewed and endorsed the final FireSmart Plan as prepared by DCML Environmental, Health & Safety Services Ltd.

CARRIED

8. Toles – Boven BE IT RESOLVED that we hereby approve the 357/358 tax refund application from October 3rd, 2021 to December 31, 2021 (2021 Taxation year) for 744 Carpenter Road (Roll # 59-19-000-000-63500-000) in the total amount of \$717.55 of which \$647.42 is municipal and \$70.14 is education

CARRIED

9. Boven – Shortreed BE IT RESOLVED that Council accept the resignation of Bridget Foster as CAO/Clerk-Treasurer effective April 8, 2022, with appreciation and thanks for years of service.

CARRIED

10. Dunn – Toles BE IT RESOLVED that S. Burnett & Associates Ltd. be authorized to complete \$70,918.41 of engineering services for the watermain replacement project along King and Florence Streets and prepare an Authorization to Proceed form for execution by the Mayor and Interim CAO/Clerk-Treasurer on behalf of the Township of Emo;
AND FURTHER that a by-law to authorize and enter into an agreement with Her Majesty the Queen in right of Ontario, as represented by the Minister of Northern Development, Mines, Natural Resources and Forestry be prepared for enactment by Council at a future meeting.

CARRIED

11. Boven – Dunn BE IT RESOLVED that Financial Statements be accepted and the following accounts be paid:

GENERAL

General	(27,676-27,716)	\$	147,008.20
Payroll	EFT Run 3143	\$	2,634.70
Payroll	EFT Run 3142 l	\$	18,081.76
Payroll	EFT Run 3146	\$	17,905.65
Total General		\$	<u>185,630.31</u>

ARENA

Arena	(13,363-13,370)	\$	5,832.01
Arena	(13,371)	\$	2,268.00
Pre-Auth	Enbridge/Hydro	\$	3,511.47

Payroll	EFT Run 3137	\$ 3,223.53
Payroll	EFT Run 3144	\$ 3,197.16
Total Arena		\$ 18,032.17
 <u>RECREATION</u>		
Pre-Auth	Enbridge	\$ 423.66
Total Recreation		\$ 423.66
 <u>PARKS</u>		
Pre-Auth	Hydro	\$ 164.05
Total Parks		\$ 164.05
 <u>EMO TOY</u>		
ETL	(5919-5923)	\$ 2,496.01
Payroll	EFT Run 3135	\$ 1,767.17
Payroll	EFT Run 3145	\$ 1,767.17
Total Emo Toy		
Library		\$ 6,030.35

CARRIED

8.0 RESOLUTIONS/BYLAW – none

9.0 CORRESPONDENCE/INFORMATION

The following items were received:

- 9.1 NOMA Board Meeting Summary Report for February 23, 2022
- 9.2 Northwest Health Unit – Impact of COVID-19 on Public Health Services

10.0 REPORTS – none

11.0 MINUTES

12. Shortreed - Dunn BE IT RESOLVED that Council hereby accept the following board and committee meeting minutes as presented:

- Emo-LaVallee Community Center Board from December 16, 2021

CARRIED

12.0 IN CAMERA

13. Dunn - Shortreed BE IT RESOLVED we hereby agree to go *in-camera* at 6:57 pm in order to address a matter pertaining to:

- Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality
 - Pay Equity Commission – Notice of Investigation.
 - TJ Kaemingh & Sons Ltd.- Kaemingh Subdivision.

and

- Personal matters about an identifiable individual, including municipal or local board employees –
 - Organizational Restructuring Considerations vacant CAO/Clerk-Treasurer position

CARRIED

14. Shortreed – Boven BE IT RESOLVED that we agree to return to open session at 9:24 pm.

CARRIED

15. Shortreed – Dunn BE IT RESOLVED that Council receive an administration report on the Kaemingh Subdivision and engineering advice from Stephen Burnett of S. Burnett & Associates Ltd.
AND FURTHER THAT Administration is directed to proceed as per Council instructions

CARRIED

16. Boven – Shortreed BE IT RESOLVED that Council receive an administration report on organizational restructuring considerations for the vacant CAO/Clerk-Treasurer position.
AND FURTHER THAT Administration is directed to proceed as per Council instructions.

CARRIED

17. Shortreed – Dunn BE IT RESOLVED hereby adjourn to meet again on Wednesday, March 23, 2022, at 6:00 p.m.

CARRIED

The meeting adjourned at 9:27 p.m.

Attested by:

Harold McQuaker,
Mayor

Doug Brown,
Interim CAO/Clerk/Treasurer