

**THE CORPORATION OF THE TOWNSHIP OF EMO**  
**REGULAR COUNCIL MINUTES**  
**APRIL 12<sup>TH</sup>, 2022**

Minutes of the Regular meeting of the Council of the Corporation of the Township of Emo held on Tuesday, April 12<sup>th</sup>, 2022 at 6:00 p.m.

Present: Mayor Harold McQuaker; Councillors Shortreed, Toles, Boven and Dunn; and Doug Brown, Crystal Gray and Joint Fire Chief Tyrell Griffith (6:00 pm to 7:05pm).

Publicly available virtually via Zoom.

**1.0 CALL TO ORDER**

**2.0 APPROVAL OF AGENDA**

- 1.** Toles - Boven BE IT RESOLVED that we hereby approve the Regular Council Meeting agenda for Tuesday, April 12, 2022.

CARRIED

**3.0 DISCLOSURE OF INTEREST – None**

**4.0 MOMENT OF REFLECTION**

**5.0 ADOPTION OF MINTUES/ERRORS OR OMISSIONS**

- 2.** Shortreed – Dunn BE IT RESOLVED that the Special Council Meeting minutes of March 23, 2022 and Regular Council Meeting minutes of March 23, 2022 be adopted as circulated.

CARRIED

**6.0 NOTICE OF MOTIONS/ANNOUNCEMENTS**

The Mayor announced that Curbside Collection Day, week of April 11 to 15, is rescheduled from Friday April 15, 2022 (Good Friday) to Thursday April 14, 2022

**7.0 DELEGATIONS - none**

**8.0 ITEMS OF DISCUSSION**

- 3.** Dunn - Boven BE IT RESOLVED that we hereby accept the Fire & Rescue Service Monthly Report for the month of March 2022 from Fire Chief, Tyrell Griffith

CARRIED

- 4.** Toles - Boven BE IT RESOLVED that we hereby accept the administration report from Fire Chief Tyrell Griffith in regards to the proposed revisions to the Payment Point System for Volunteer Fire Fighters;

AND FURTHER THAT a policy be prepared outlining the revised payment point system for Volunteers fighter Fighters in a timely fashion;

AND FURTHER THAT the new payment point system comes into effective in 2022.

CARRIED

- 5. Toles - Boven** BE IT RESOLVED that we hereby accept the administration report from Fire Chief Tyrell Griffith in regards proposed revisions to the ACEL Automatic Aid Agreement and Schedule A;

AND FURTHER THAT that By-Law No. 2022-08 being a by-law to enter into an Automatic Aid Agreement with Township of Chapple, Township of LaVallee, Township of Alberton to provide and/or receive fire protection services be read a first, second and third time, be finally passed, signed by the Mayor and Interim CAO/Clerk/Treasurer and become law forthwith.

CARRIED

- 6. Boven- Toles** BE IT RESOLVED that we hereby accept the administration report from Fire Chief Tyrell Griffith in regards proposed Automatic Aid Agreement with the Rainy River First Nation;

AND FURTHER THAT that By-Law No. 2022-09 being a by-law to enter into an Automatic Aid Agreement with the Rainy River First Nations, Township of Chapple, Township of Emo, Township of LaVallee, Township of Alberton to provide and/or receive fire protection services be read a first, second and third time, be finally passed, signed by the Mayor and Interim CAO/Clerk/Treasurer and become law forthwith.

CARRIED

- 7. Shortreed – Dunn** BE IT RESOLVED that we hereby accept the Building Statistics Report for the month of March 2022 from Chief Building Official (CBO) Rick Hallam.

CARRIED

- 8. Dunn – Toles** BE IT RESOLVED that we hereby agree to send the following Council members to the Northwestern Ontario Municipal Association's 2022 Conference & Annual General Meeting in-person at the Fort Frances Curling Club on April 27<sup>th</sup> to 29<sup>th</sup>, 2022:

Harold McQuaker

CARRIED

- 9. Toles – Shortreed** BE IT RESOLVED that Council approve the 3 prioritized 2022 capital expenditures plus a contingency allowance of \$10,000 for the Water Treatment Plant (WTP) as outline on the Ontario Clean Water Agency (OCWA) capital listing at an estimated cost of

\$86,250, and that this expenditure be funded from the 2022 Ontario Community Infrastructure Fund (OCIF) allocation.

CARRIED

**10. Boven – Dunn** BE IT RESOLVED that Council hereby effective on April 19, 2022 at 4:00 pm rescind the December 1<sup>st</sup>, 2021 resolution No. 4 appointing Doug Brown as Interim CAO/Clerk-Treasurer;

AND FURTHER THAT effective on April 20, 2022 at 8:00 am Doug Brown will continue to be employed by the Township of Emo on a part-time basis as a special project coordinator in order to complete a few outstanding and/or open legal files

AND FURTHER THAT the previous mutually agreed upon employment conditions/terms as outlined in the December 6<sup>th</sup>, 2021 letter of employment executed between the parties will continue to be applicable.

CARRIED

**11. Shortreed – Toles** BE IT RESOLVED that Council hereby effective on April 19, 2022 at 4:00 pm appoint Crystal Gray, as Interim CAO/Clerk-Treasurer;

AND FURTHER THAT this appointment is effective until the vacant CAO/Clerk-Treasurer position is filled and is on the job;

AND FURTHER THAT the mutually agreed upon employment conditions/terms as outlined in the March 30, 2022 letter of employment executed between the parties be applicable during this short term assignment period.

CARRIED

**12. Boven – Toles** BE IT RESOLVED that Council hereby effective on April 19, 2022 at 4:00 pm appoint Faye Flatt as the Deputy Clerk and the Election Returning Officer for the 2022 Municipal Election;

AND FURTHER THAT this is appointment is effective until the vacant CAO/Clerk-Treasurer position is filled and is on the job;

AND FURTHER THAT the mutually agreed upon employment conditions/terms as outlined in the March 30, 2022 letter of employment executed between the parties be applicable during this short term assignment period.

CARRIED

**13. Dunn – Toles** BE IT RESOLVED that Council provide an upset limit of \$1,500 in financial support for a family event planned in the Emo-LaVallee Community Center on Saturday April 23, 2022 which is part of the Annual Emo Spring Fever Days;

AND FURTHER THAT the event organizers will be required to solicit and obtained donations from businesses, organizations, and general public to off/set event expenditures;

AND FURTHER THAT if any net financial contribution is incurred that it be included in the 2022 operating budget within the Council's public relations budget.

CARRIED

**14. Toles – Boven** BE IT RESOLVED that the Financial Statements be accepted, and the following accounts be approved and paid:

GENERAL

CHQ	(27,734-27,761)	\$	119,520.67
CHQ	(27,738 VOID)	\$	(309.34)
CHQ	(27,762-27,763)	\$	309.34
EFT	Pre-Auth Utilities	\$	6,855.10
EFT	VISA	\$	1,111.09
PAYROLL	Payrun 3161 Chq 3161	\$	108.59
EFT	Payrun 3151	\$	2,634.70
EFT	Payrun 3156	\$	17,775.56
EFT	Payrun 3168	\$	18,816.30
<b>Total General Payments</b>		<b>\$</b>	<b><u>166,822.01</u></b>

Arena

ARENA	(13,376-13,13,382)	\$	7,768.31
ARENA	(13,378 VOID)	\$	(741.54)
ARENA	(13,383-13,384)	\$	750.60
EFT	Pre-Auth Utilities	\$	189.50
EFT	Payrun 3153	\$	3,463.63
EFT	Payrun 3157	\$	3,197.79
<b>Total Arena Payments</b>		<b>\$</b>	<b><u>14,628.29</u></b>

Recreation

EFT	Pre-Auth Utilities	\$	<u>314.38</u>
<b>Total Recreation Payments</b>		<b>\$</b>	<b><u>314.38</u></b>

Parks

EFT	Pre-Auth Utilities	\$	<u>175.48</u>
<b>Total Parks Payments</b>		<b>\$</b>	<b><u>175.48</u></b>

EarlyON Centre

ETL	(5,932-5,933)	\$	1,135.40
EFT	Pre-Auth Utilities	\$	82.89

EFT	Payrun 3150	\$	1,822.19
EFT	Payrun 3160	\$	1,958.39
<b>Total EarlyON Centre Payments</b>		<b>\$</b>	<b><u>4,998.87</u></b>

<u>Cemetery</u>			
Cemetery	(4884)	\$	195.00
<b>Total Cemetery Payments</b>		<b>\$</b>	<b><u>195.00</u></b>

CARRIED

## 9.0 RESOLUTIONS/BYLAW

**15. Boven – Dunn** BE IT RESOLVED that By-law No. 2022-05, being a by-law to appoint a Chief Building Official and authorize an Agreement between the Township of Emo and Richard Hallam, operating as Hallam Construction Consulting Services Inc. be deemed to be read a first, second and third time, be finally passed, signed by the Mayor and Clerk, and become law forthwith.

CARRIED

**16. Dunn – Shortreed** BE IT RESOLVED that By-Law No. 2022-06 being a By- Law to enter into a Commercial Lease Agreement with the Emo Township Public Library Board and The Corporation of the Township of Emo. be read a first, second and third time, be finally passed, signed by the Mayor and Interim CAO/Clerk-Treasurer and become law forthwith.

CARRIED

**17. Toles – Shortreed** BE IT RESOLVED that By-Law No. 2022-07 being a by-law to amend Zoning By-law No. 2013-06, as amended, respecting the lands municipally known as 9058 Highway 602 in the Township of Emo be read a first, second and third time, be finally passed, signed by the Mayor and Interim CAO/Clerk-Treasurer and become law forthwith.

CARRIED

## 10.0 CORRESPONDENCE/INFORMATION

The following items were received:

- 10.1 Ministry of Municipal Affairs & Housing – Bill 109- the More Homes for Everyone Act, 2022.
- 10.2 Spring Fever Days 2022
- 10.3 Ontario Sport Network Grant
- 10.4 MMAH – Update on Emergency Orders (COVID)
- 10.5 NWHU – Small Drinking Water Systems Inspections

## 11.0 REPORTS (Council)

- 11.1 Emo Rec Council (Shortreed) - Councilor Shortreed explained that the Township was looking for new members for the Emo Recreation Committee and that application forms

were available on the Township webpage. Also, Councilor Dunn explained that at a planning meeting for Spring Fever Days, it was noted that the Township and/or Community has twice the amount of fireworks that have to be used sometime in 2022.

**12.0 MINUTES**

12.1 Emo-LaVallee Community Centre – February 17, 2022

**13.0 IN CAMERA ITEMS**

**18. Toles - Boven** BE IT RESOLVED that we hereby agree to go in-camera at 7:41pm in order to address a matter pertaining to:

- Personal matters about an identifiable individual, including municipal or local board employees –

- Staffing Issue – Recreational Area – Parks & Emo & LaVallee Community Center (Arena)

CARRIED

**19. Toles - Shortreed** BE IT RESOLVED that we agree to return to open session at 8:29 pm.

CARRIED

**20. Shortreed – Dunn** BE IT RESOLVED that Council receive an administration report in regard to Staffing Issue – Recreational Area – Parks & Emo & LaVallee Community Center (Arena);

AND FURTHER THAT Administration be directed to proceed as per Council instructions.

CARRIED

**21. Toles - Boven** BE IT RESOLVED that we hereby adjourn to meet again on Tuesday, April 26, 2022, at 5:00 p.m. for a Special Council Meeting regarding the Szeder Drain, followed by the Regular Council Meeting immediately thereafter.

CARRIED

The meeting adjourned at 8:30 p.m.

Attested by:

\_\_\_\_\_  
Harold McQuaker,  
Mayor

\_\_\_\_\_  
Doug Brown,  
Interim CAO/Clerk/Treasurer