

THE CORPORATION OF THE TOWNSHIP OF EMO
REGULAR COUNCIL MINUTES
October 20, 2015

Minutes of the Regular meeting of the Council of the Corporation of the Township of Emo held on Tuesday, October 20, 2015 at 6:00 p.m.

Present: Mayor Jack Siemens; Councillors Scott Kinnear, Anthony Leek, Michael Loney and Michelle Marinaro; CAO/Clerk-Treasurer Bridget Foster.

Absent: None.

Declaration of Pecuniary Interest and the General Nature Thereof: None.

RESOLUTIONS:

1. **Leek - Kinnear:** BE IT RESOLVED that we hereby approve the Regular Council Meeting agenda for Tuesday, October 20, 2015, as amended.

CARRIED.

2. **Marinaro - Kinnear:** BE IT RESOLVED that the October 6, 2015 Regular Council Meeting Minutes, be adopted as circulated.

CARRIED.

3. **Loney - Leek:** BE IT RESOLVED that we hereby accept written report from Peter McQuaker, Public Works Superintendent and Ed Bullied, Deputy Public Works Superintendent (from October 7, 2015 to October 20, 2015), as submitted.

CARRIED.

4. **Marinaro - Loney:** BE IT RESOLVED that we hereby agree to set the following policy meeting pertaining to Committee/Board meetings:

-Members who miss more than three consecutive meetings will no longer be on the Committee/Board, unless absences approved by resolution by the Committee/Board

CARRIED.

5. **Leek - Marinaro:** BE IT RESOLVED that we hereby agree to complete needed maintenance, being trimming grass and yard cleanup, on the following properties, as per Property Standard By-law No. 99-01:

237 Front Street – Assessment Roll #45005
36 Queen Street – Assessment Roll #25300

And further, to apply all associated costs to the pertaining Assessment Roll.

CARRIED.

October 20, 2015 Regular Council Meeting Minutes Cont'd:

October 20, 2015 Regular Council Meeting Minutes Cont'd:

6. **Kinnear - Leek:** BE IT RESOLVED that we hereby agree to amend the Zoning By-law 2013-06, to re-zone all Residential 4 (R4) Zone properties to Residential 1 (R1) Zone.

CARRIED.

7. **Loney - Marinaro:** BE IT RESOLVED that we hereby agree to pass a by-law to establish and implement fees and/or charges to certain Municipal Services.

CARRIED.

8. **Leek - Marinaro:** BE IT RESOLVED that **By-law No. 2015-17**, being a by-law to establish and implement fees and/or charges to certain Municipal Services, be read a first, second and third time, be finally passed, signed by the Mayor and Clerk and become law forthwith.

CARRIED.

9. **Loney - Marinaro:** BE IT RESOLVED that we hereby agree to install water meters at the following locations:

Cloverleaf Grocery, Emo Inn, Carwash, Tompkins Hardware;

And further, to have these meters installed and ready to be read for January 1, 2015.

CARRIED.

10. **Leek - Marinaro:** BE IT RESOLVED that we hereby agree to a monthly cell phone expense for Arena/Parks Manager, as approved.

CARRIED.

11. **Marinaro - Kinnear:** BE IT RESOLVED that we hereby authorize the payment of bills on file in Municipal General to October 20, 2015.

CARRIED.

12. **Leek - Kinnear:** BE IT RESOLVED that we hereby approve the invoices for the following Township of Emo Boards/Committees to October 20, 2015:

- Emo-LaVallee Community Centre
- Emo Recreation Council
- Emo Cemetery
- Emo Parks
- Emo Toy Library/Resource Centre

CARRIED.

October 20, 2015 Regular Council Meeting Minutes Cont'd:

October 20, 2015 Regular Council Meeting Minutes Cont'd:

13. **Leek - Kinnear:** BE IT RESOLVED that we hereby accept Emo Fire Department Report dated October 15, 2015, as submitted by Joshua Colling, Fire Chief.

CARRIED.

14. **Marinaro - Loney:** BE IT RESOLVED that we hereby acknowledge request from Jennifer Marr for speed limit signs, children at play signs and deaf/blind children at play signs along Robert Street; and further, look into signage for deaf/blind children at play.

CARRIED.

15. **Leek - Loney:** BE IT RESOLVED that we hereby authorize payment to Realterm Energy Corp. in the amount of \$62,100.05, being 50% of LED Streetlight Retrofit Project, less \$10% holdback.

CARRIED.

16. **Leek - Loney:** BE IT RESOLVED that we hereby agree to remit payment to S. Burnett & Associates Ltd. in the amount of \$4,220.08 including HST, being payment for Engineering Services to September 17, 2015.

CARRIED.

17. **Loney - Kinnear:** BE IT RESOLVED that we hereby agree to purchase the following Recycling/Waste container from Waste Wise Products Inc. for the Emo-LaVallee Community Centre for Waste Reduction Week:

Clear double stream recycling bin in the amount of \$915.00, plus HST

CARRIED.

18. **Marinaro - Kinnear:** BE IT RESOLVED that we hereby agree to advertise in the Fort Frances Times' 2016 Vacation Guide Map to Northwestern Ontario in the amount of \$350.00, plus HST, as per quotation.

CARRIED.

October 20, 2015 Regular Council Meeting Minutes Cont'd:

19. **Marinaro – Kinnear:** BE IT RESOLVED that we hereby agree to go in-camera 8:48 p.m. for the following reasons:

- Security of property;
- Personal matters regarding an identifiable individual, including employees;
- Proposed or pending acquisitions or disposition of real property;
- Labour relations and employee negotiations;
- Litigation or potential litigation, including matter before administrative tribunals affecting the municipality or local board;
- Advice subject to a solicitor-client privilege, including communications necessary for that purpose;
- Any matter with respect to which a council, local board or committee or other body may hold a closed meeting under any other statute;
- Consideration of a request under the Municipal Freedom of Information and Protection of Privacy Act.

CARRIED.

20. **Leek - Marinaro:** BE IT RESOLVED that we hereby agree to come out of in-camera session at 9:15 p.m.

CARRIED.

21. **Marinaro - Kinnear:** BE IT RESOLVED that we hereby adjourn to meet again on Tuesday, November 3, 2015 at 6:00 p.m.

CARRIED.

Errors or Omissions from October 6, 2015 Regular Council Meeting Minutes: None.

Business arising from October 6, 2015 Regular Council Meeting Minutes: None.

Add-Ons:

1. Recycling glass;
2. Community hours.

Tabled:

1. After School Program proposal from Nicholas Paulichenko;
2. Ministry of Citizenship, Immigration & International Trade's June Callwood Outstanding Achievement Award for Voluntarism in Ontario – *Council requested this award be advertised in the Municipal Newsletter to obtain nominations.*

Upon review of the draft User Fee By-law, Council requested additional information be obtained from local municipalities on water and sewer meter rates.

Council requested testing be completed on water meters in Emo, as there seems to be some discrepancies in the usage of water.

October 20, 2015 Regular Council Meeting Minutes Cont'd:

Council requested the following issues be addressed in regards to the Public Works Department:

- Stop sign at the end of lane south of Highway 11, coming onto Queen Street is not visible to motorists;
- Ditching on lane south of Highway 11 between Florence and Queen Street needs to be budgeted for 2016;
- Ditch at the corner of Queen Street and Charles Street needs to be repaired, as there is a deep hole at this corner;
- Need to ensure all employees are wearing orange hi-vis clothing during working hours;
- Check into covered ditch on Queen Street.

Council requested Public Works and Roads Department submit an updated report on any outstanding deficiencies that are remaining in Echo Lake Estates Subdivision.

All departments need to be notified of all new user fees that have been approved. The Emo Landfill Superintendent needs to be notified all non-residents are required to make payment at the Emo Municipal Office prior to using the landfill site. They will be required to provide the Landfill Superintendent with the receipt to prove payment prior to dumping. Non-residents will no longer be permitted to purchase an annual pass.

Joshua Colling, Fire Chief, attended the meeting to provide an update on the Emo Fire Department, as follows:

- Tanker has been taken to John Gavel's for the annual safety inspection. The invoice for this service is anticipated to be between \$4,000.00 - \$5,000.00, due to required repairs. Josh recommended the tanker should be replaced in the near future. He has agreed to obtain quotations on both new and used tanker trucks;
- Currently the Township of Emo has eleven volunteer firefighters; however, we require additional firefighters – *Council has agreed to advertise for firefighters in our municipal newsletter and on the municipal website;*
- Recommends Emo, along with Township of Chapple and LaVallee, jointly purchase Fire Pro 2 program. This will assist in monitoring training requirements.

Discussion was held regarding the recycling of glass. Anthony Leek has agreed to obtain a quotation on a glass crusher.

Council requested information be obtained on official deaf/blind children at play signs.

The meeting adjourned at 9:25 p.m.

Attested by:

Jack Siemens,
Mayor

Bridget Foster,
CAO/Clerk-Treasurer