

THE CORPORATION OF THE TOWNSHIP OF EMO
REGULAR COUNCIL MINUTES
July 15, 2015

Minutes of the Regular meeting of the Council of the Corporation of the Township of Emo held on Wednesday, July 15, 2015 at 7:00 p.m.

Present: Mayor Jack Siemens; Councillors Scott Kinnear, Anthony Leek and Michelle Marinaro; Interim CAO/Clerk-Treasurer Bridget Beck; Public Works Sup't. Peter McQuaker.

Absent: Michael Loney.

Declaration of Pecuniary Interest and the General Nature Thereof: None.

RESOLUTIONS:

1. **Kinnear - Leek:** BE IT RESOLVED that we hereby approve the Regular Council Meeting agenda for Wednesday, July 15, 2015.

CARRIED.

2. **Leek - Marinaro:** BE IT RESOLVED that the June 16, 2015 Public Meeting Minutes, June 16, 2015 Regular Council Meeting Minutes and June 29, 2015 Special Council Meeting Minutes, be adopted as circulated.

CARRIED.

3. **Marinaro - Kinnear:** BE IT RESOLVED that we hereby accept written report from Peter McQuaker, Public Works Superintendent and Ed Bullied, Deputy Public Works Superintendent (from June 17, 2015 to July 15, 2015), as submitted.

CARRIED.

4. **Marinaro – Leek:** BE IT RESOLVED that we hereby accept tender from Harold McQuaker Ent. Ltd. for Tender No. 2015-02, being tender for haul and spread of approximately 10,000 cu.yds. of 5/8" crushed gravel from the Emo Gravel Pit to various roads within the municipality:

- Contract Price: \$54,300.00 (\$5.43/cu.yd.)
- HST: \$ 7,059.00
- Total price: \$61,359.00

CARRIED.

5. **Leek - Kinnear:** BE IT RESOLVED that we hereby agree to set the following hours of operation:

- Public Works and Cemetery/Parks – 7:00 am to 3:30 pm

CARRIED.

July 15, 2015 Regular Council Meeting Minutes Cont'd:

6. **Leek - Marinaro:** BE IT RESOLVED that we hereby approve the following 2nd quarter School Board payments:

- Northwest Catholic District School Board in the amount of \$4,936.66;
- Rainy River District School Board in the amount of \$ 53,143.11.

CARRIED.

7. **Marinaro - Leek:** BE IT RESOVLED that we hereby agree to write-off penalty in the amount of \$0.53 on utility account #902001, due to error.

CARRIED.

8. **Kinnear - Leek:** BE IT RESOLVED that we hereby agree to transfer payment, as requested by property owner, in the amount of \$452.00 from Roll #10700 to Roll #49000, due to error.

CARRIED.

9. **Leek - Marinaro:** BE IT RESOLVED that we hereby agree to write-off dog tax in the amount of \$10.00 on Assessment Roll #73300, as the property owner does not have a dog.

CARRIED.

10. **Leek – Marinaro:** BE IT RESOLVED that we hereby authorize the payment of bills on file in Municipal General to July 15, 2015.

CARRIED.

11. **Kinnear - Leek:** BE IT RESOLVED that we hereby approve the invoices for the following Township of Emo Boards/Committees to July 15, 2015:

- Emo-LaVallee Community Centre
 - Emo Recreation Council
 - Emo Cemetery
 - Emo Parks
 - Emo Toy Library/Resource Centre

CARRIED.

12. **Marinaro - Kinnear:** BE IT RESOLVED that we hereby appoint Bridget Beck as Community Emergency Management Coordinator (CEMC) for the Township of Emo.

CARRIED.

July 15, 2015 Regular Council Meeting Minutes Cont'd:

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13. **Marinero - Kinnear:** BE IT RESOLVED that we hereby agree to remit payment to Makkinga Contracting and Equipment Rentals for the Township of Emo Sewage Lagoon Cell 1 Expansion Project, being Contract Payment Certificate No.7, SBA File No. MA12034, in the amount of \$16,701.81, including HST, less 2% holdback.

CARRIED.

14. **Leek - Marinero:** BE IT RESOLVED that we hereby agree to remit payment to Makkinga Contracting and Equipment Rentals for the Front Street & Canning Lane Watermain Expansion Project, being Contract Payment Certificate No.4, SBA File No. M14011, in the amount of \$212,650.99 including HST, less 10% holdback.

CARRIED.

15. **Kinnear - Leek:** BE IT RESOLVED that we hereby agree to remit payment to S. Burnett & Associates Ltd. in the amount of \$53,587.95, including HST, being payment for Engineering Services to June 25, 2015.

CARRIED.

16. **Marinero - Leek:** BE IT RESOLVED that we hereby agree to make necessary water break repairs at the Rainy River District Women's Institute Museum at the Township of Emo's expense; and further, to review lease agreement to clarify repair expense for future repair requirements.

CARRIED.

17. **Leek - Kinnear:** BE IT RESOLVED that we hereby approve purchase of a magnetic flowmeter for the Emo Water Treatment Plant from TransWest, in the amount of \$2,666.96, including HST, as per quotation dated July 8, 2015.

CARRIED.

18. **Marinero - Leek:** BE IT RESOLVED that we hereby agree to proceed with the stop up and close of road allowance located at Lot 21, 22 and Part Lot 23, Township of Lash; and further, to transfer this road allowance, at no cost to the Township of Emo, as per request from Larry Lamb.

CARRIED.

19. **Marinero - Leek:** BE IT RESOLVED that we hereby agree to pass a by-law to enter into an agreement between the Corporation of the Township of Emo and RealTerm Energy Corp. for LED Streetlight Retrofit Project – Decorative Fixtures.

CARRIED.

July 15, 2015 Regular Council Meeting Minutes Cont'd:

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20. **Marinaro - Leek:** BE IT RESOLVED that **By-law No. 2015-13**, being a by-law to enter into an agreement between the Corporation of the Township of Emo and RealTerm Energy Corp. for LED Streetlight Retrofit Project - Decorative Fixtures., be read a first, second and third time, be finally passed, signed by the Mayor and Clerk, and become law forthwith.

CARRIED.

21. **Kinnear – Marinaro:** BE IT RESOLVED that we agree to complete Ministry of Transportation's annual *Maintenance of School Crossing Signs and Crosswalk Pavement Markings* form.

CARRIED.

22. **Leek - Marinaro:** BE IT RESOLVED that we hereby agree to purchase a Solar Powered Push Button Activated Crosswalk from Airmaster Signs for approximately \$14,000.00 to be placed at designated crosswalk on Highway 11, pending approval from Ministry of Transportation.

CARRIED.

23. **Marinaro - Leek:** BE IT RESOLVED that we hereby agree to retain RealTax to process Township of Emo's Tax Sale Process for property in arrears.

CARRIED.

24. **Leek - Marinaro:** BE IT RESOLVED that we hereby agree to send a member of Council to the International Rainy-Lake of the Woods Watershed Board Public Meeting scheduled August 11, 2015 in Fort Frances. All related expenses to be paid by the Township of Emo.

CARRIED.

25. **Kinnear – Leek:** BE IT RESOLVED that we hereby agree to send a member of Council to Ontario Ministry of Economic Development & Infrastructure's Public Consultation scheduled July 22, 2015 in Kenora, ON. All related expenses to be paid by the Township of Emo.

CARRIED.

26. **Marinaro – Leek:** BE IT RESOLVED that we hereby agree to send a member of Council and/or a member of Rec. Council/Rec. Director to Ministry of Tourism, Culture and Sport's Cultural Heritage Conversation Workshop scheduled September 22, 2015 in Kenora, ON. All related expenses to be paid by the Township of Emo.

CARRIED.

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27. **Leek – Marinaro:** BE IT RESOLVED that we hereby agree to make payment to Sunset Country Travel Association in the amount of \$331.37, HST included, being the Township of Emo's 2015/2016 membership.

CARRIED.

28. **Kinnear - Leek:** BE IT RESOLVED that we hereby agree to go in-camera at 9:30 p.m. for the following reasons:

- Security of property;
- Personal matters regarding an identifiable individual, including employees;
- Proposed or pending acquisitions or disposition of real property;
- Labour relations and employee negotiations;
- Litigation or potential litigation, including matter before administrative tribunals affecting the municipality or local board;
- Advice subject to a solicitor-client privilege, including communications necessary for that purpose;
- Any matter with respect to which a council, local board or committee or other body may hold a closed meeting under any other statute;
- Consideration of a request under the Municipal Freedom of Information and Protection of Privacy Act.

CARRIED.

29. **Marinaro – Kinnear:** BE IT RESOLVED that we hereby agree to come out of in-camera session at 10:11 p.m.

CARRIED.

30. **Leek - Kinnear:** BE IT RESOLVED that we hereby adjourn to meet again on August 11, 2015 at 7:00 p.m.

CARRIED.

Errors or Omissions from June 16, 2015 Public Meeting minutes, June 16, 2015 Regular Council Meeting minutes and June 29, 2015 Special Council Meeting minutes: None.

Business arising from June 16, 2015 Public Meeting minutes, June 16, 2015 Regular Council Meeting minutes and June 29, 2015 Special Council Meeting minutes: None.

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Add-On:

- Appointment of CEMC;
- Contract Payment Certificate No.7 for Makkinga Contracting and Equipment Rentals for the Township of Emo Sewage Lagoon Cell 1 Expansion Project,;
- Contract Payment Certificate No.4 for Makkinga Contracting and Equipment Rentals for the Front Street & Canning Lane Watermain Expansion Project;
- Grass mowing at fairgrounds.

Peter McQuaker, Pubic Works Superintendent, attended the meeting to provide an update as follows:

- Currently looking for quotations on a used plow truck;
- Was contacted by CN to dispose of 200 tonnes of grain that came from the train derailment that occurred on July 10, 2015 – *Council requested Peter McQuaker and Bridget Beck determine an amount that would compensate the Township of Emo for disposing and burying the grain at the Emo Landfill Site.*

Ed Bullied, Water and Sewer Operator, attended the meeting to provide an update as follows:

- The Museum in Emo has a water leak that needs to be repaired. The Township of Emo will ensure it is repaired but need to determine who is responsible for expenses incurred for repairs outside the museum – *Council requested the Lease Agreement be reviewed to determine responsibility for future repair costs;*
- Discussed outstanding deficiencies in Echo Lake Estates Subdivision – *Council requested a letter be forwarded to address these.*

Results of Tender 2015-02 for haul and spread of approximately 10,000 cu. Yds. of 5/8” crushed gravel from the Emo Gravel Pit to various roads within the municipality, as follows:

1. Harold McQuaker Ent. Ltd. \$61,359.00 (\$5.43/cu. yd. + HST)
2. Keith Smith \$70,399.00 (\$6.23/cu. yd. + HST)
3. Dennis Robinson Ltd.: \$77,405.00 (\$6.85/cu. yd. + HST)

Harold McQuaker attended the meeting to discuss the following:

- Requested a letter stating the Township of Emo and Harold have adjoining quarries that share a common boundary and have not had any issues in the past with this;
- Would like clarification on what is classified as aggregate.

Verbal request from Emily Cogger to continue to haul recycling from the Emo Landfill Site with a cost being shared revenue from the recyclables transferred.

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Council discussed the Canada 150 celebration to take place in 2017 and the potential to bring in a band for this celebration. Scott Kinnear agreed to obtain more information on requirements to have a band for this celebration. Council would like to make this a special celebration, as this is Canada's 150th birthday.

Council discussed the Front Street Watermain Project and requested information on the width of the road at the creek area. It was also noted an area on Robert Street has broken pavement and an area on Front Street has water sitting. Council requested S. Burnett & Associates Ltd. be notified of these deficiencies.

It was noted two decorative lights on Front Street are missing. Council requested this be looked into to determine if these streetlights were in our proposal from RealTerm Energy Corp.

Council requested the Emo Medical Clinic be contacted to receive an update on the Nurse Practitioner.

The meeting adjourned at 10:25 p.m.

Attested by:

Jack Siemens,
Mayor

Bridget Beck,
CAO/Clerk-Treasurer