

**THE CORPORATION OF THE TOWNSHIP OF EMO**  
**REGULAR COUNCIL MINUTES**  
**August 30, 2016**

Minutes of the Regular meeting of the Council of the Corporation of the Township of Emo held on Tuesday, August 30, 2016 at 6:00 p.m.

Present: Mayor Jack Siemens; Councillors Scott Kinnear, Anthony Leek, Michael Loney and Lori Ann Shortreed; CAO/Clerk-Treasurer Bridget Foster.

Absent: None.

Declaration of Pecuniary Interest and the General Nature Thereof: None.

**RESOLUTIONS:**

1. **Shortreed - Loney:** BE IT RESOLVED that we hereby approve the Regular Council Meeting agenda for Tuesday, August 30, 2016.

CARRIED.

2. **Loney - Kinnear:** BE IT RESOLVED that the August 3, 2016 Regular Council Meeting and August 18, 2016 Special Council Meeting Minutes, be adopted as circulated.

CARRIED.

3. **Shortreed - Leek:** BE IT RESOLVED that we hereby accept written report from Peter McQuaker, Public Works Superintendent, Ed Bullied, Deputy Public Works Superintendent and Bridget Foster, CAO/Clerk-Treasurer (from August 4, 2016 to August 30, 2016), as submitted.

CARRIED.

4. **Kinnear - Shortreed:** BE IT RESOLVED that we hereby agree to write off penalty on the following accounts, due to failure to receive notification from the bank:

Utility Acct #1995	\$ 1.09
Utility Acct #1460	\$ 2.01
Utility Acct #130001	\$ 2.01
Utility Acct #902001	\$ 2.01
Utility Acct #2960	\$ 2.01
Assessment Roll #30500	\$39.42

CARRIED.

5. **Leek - Loney:** BE IT RESOLVED that we hereby approve amendment to provisional items from Tender No. 2016-07, Front Street Deck Renovations, to include replacement of decking on middle and east deck with an additional cost of \$1,000.00 plus HST.

CARRIED.

August 30, 2016 Regular Council Meeting Minutes Cont'd:

August 30, 2016 Regular Council Meeting Minutes Cont'd:

6. **Shortreed - Leek:** BE IT RESOLVED that we hereby authorize payment to J.T.J. Contracting Ltd. in the amount of \$6,407.10, being release of tender deposit on Crushing Tender 2016-03.

CARRIED.

7. **Shortreed - Kinnear:** BE IT RESOLVED that we hereby agree to apply maintenance charges of trimming grass and yard cleanup, following deadline of August 5, 2016, to the following properties, as per Property Standard By-law No. 99-01:

237 Front Street – Assessment Roll #45005 in the amount of \$100;  
36 Queen Street – Assessment Roll #25300 in the amount of \$100.

CARRIED.

8. **Loney - Leek:** BE IT RESOLVED that we hereby agree to close account #0551430, and further, to transfer funds in the amount of \$136.04 to Parks Account #3401219.

CARRIED.

9. **Leek - Shortreed:** BE IT RESOLVED that we hereby agree to have the Public Works Department complete the following sidewalk maintenance, by October 1, 2016:

Along Highway 602 from Highway 11 to Donald Young School

CARRIED.

10. **Leek - Loney:** BE IT RESOLVED that we hereby authorize the payment of bills on file in Municipal General to August 30, 2016.

CARRIED.

11. **Loney - Shortreed:** BE IT RESOLVED that we hereby approve the invoices for the following Township of Emo Boards/Committees to August 30, 2016:

- Emo-LaVallee Community Centre
- Emo Recreation Council
- Emo Cemetery
- Emo Parks
- Emo Toy Library/Resource Centre

CARRIED.

August 30, 2016 Regular Council Meeting Minutes Cont'd:

August 30, 2016 Regular Council Meeting Minutes Cont'd:

12. **Loney - Leek:** BE IT RESOLVED that we hereby authorize Process Flow Systems to repair Roy Street lift station pump in the amount of \$11,397.82, as per quotation.

CARRIED.

13. **Loney – Shortreed:** BE IT RESOLVED that we hereby acknowledge complaint received by property owner regarding water pressure issue at 44 Jessie Street; and further, to notify the property owner maintenance required to water service lines are the responsibility of the property owner.

CARRIED.

14. **Kinnear - Loney:** BE IT RESOLVED that we hereby agree to send Allison Cox and Lori Ann Shortreed to Rainy River Future Development Corporation's Sports Tourism Workshop scheduled September 21, 2016 in Fort Frances, ON. All related expenses to be paid by the Township of Emo.

CARRIED.

15. **Loney - Leek:** BE IT RESOLVED that we hereby agree to remit payment to S. Burnett & Associates Ltd. in the amount of \$14,290.25, including HST, being payment for engineering services to July 7, 2016.

CARRIED.

16. **Shortreed - Loney:** BE IT RESOLVED that we hereby agree to send Bridget Foster to AMCTO Zone 9 Fall Meeting and Conference scheduled September 19-21, 2016 in Thunder Bay, ON. All related expenses to be paid by the Township of Emo.

CARRIED.

17. **Kinnear - Shortreed:** BE IT RESOLVED that we hereby authorize payment to Rainy River District Social Services Administration Board in the amount of \$23,971.19, being August, 2016 levy.

CARRIED.

18. **Loney - Leek:** BE IT RESOLVED that we hereby to pass a by-law to enter into an agreement between The Corporation of the Township of Emo/The Corporation of the Township of Chapple/The Corporation of the Township of LaVallee and Joshua Colling to provide Fire Chief Services.

CARRIED.

August 30, 2016 Regular Council Meeting Minutes Cont'd:

August 30, 2016 Regular Council Meeting Minutes Cont'd:

19. **Kinnear - Shortreed:** BE IT RESOLVED that **By-law No. 2016-24**, being a by-law to enter into an agreement between The Corporation of the Township of Emo/The Corporation of the Township of Chapple/The Corporation of the Township of LaVallee and Joshua Colling to provide Fire Chief Services, be read a first, second and third time, be finally passed, signed by the Mayor and Clerk, and become law forthwith.

CARRIED.

20. **Leek – Loney:** BE IT RESOLVED that we hereby accept application received from Municipal Property Assessment Corporation, under Section 357/358/359 of the Municipal Act for write-off for the tax year 2016, as follows:

- Assessment Roll #05900, from \$118,000 (RT) to \$66,000 (RT), effective May 9, 2016 to December 31, 2016.

CARRIED.

21. **Loney - Leek:** BE IT RESOLVED that we hereby acknowledge email from Dale Hartlin regarding licenced contractors; and further, to establish contractor requirements for the Township of Emo to be incorporated into all tenders and requests for quotations.

CARRIED.

22. **Shortreed – Loney:** BE IT RESOLVED that we hereby authorize payment to Emo Chamber of Commerce in the amount of \$140.00, being 2016 membership dues.

CARRIED.

23. **Leek – Shortreed:** BE IT RESOLVED that we hereby agree to send Jack Siemens and Michael Loney to Confederation College's Community Partners' Evening scheduled September 22, 2016 in Thunder Bay, ON. All related expenses to be paid by the Township of Emo.

CARRIED.

24. **Kinnear – Loney:** BE IT RESOLVED that we hereby agree to make application to the Ministry of Citizenship & Immigration/Ministry of Tourism, Culture & Sport program for the following:

Funding in the amount of \$10,000.00 towards 2017 Canada Day celebrations to celebrate Canada's 150<sup>th</sup> birthday

CARRIED.

August 30, 2016 Regular Council Meeting Minutes Cont'd:

August 30, 2016 Regular Council Meeting Minutes Cont'd:

25. **Kinnear - Shortreed:** BE IT RESOLVED that we hereby agree to enter into an agreement with OTIS and the Township of Emo for elevator maintenance at the Emo-LaVallee Community Centre for a period of 5 years.

CARRIED.

26. **Loney - Shortreed:** BE IT RESOLVED that **By-law No. 2016-25**, being a by-law to enter into an agreement with OTIS and the Township of Emo for elevator maintenance for a period of 5 years, be read a first, second and third time, be finally passed, signed by the Mayor and Clerk, and become law forthwith.

CARRIED.

27. **Loney – Leek:** BE IT RESOLVED that we hereby agree to make the following donation toward the Ontario Federation of Secondary School Athletic Association (OFSAA) Provincial High School Hockey Championship scheduled in March, 2017, in the Rainy River District:

- \$500.00

CARRIED.

28. **Leek – Shortreed:** BE IT RESOLVED that we hereby authorize Joshua Colling to attend the OAFSC Occupational Health & Safety Training Course scheduled Sept 14-15, 2016 in Toronto, ON. Township of Emo to pay 1/3 of all related expenses.

CARRIED.

29. **Leek - Kinnear:** BE IT RESOLVED that we hereby approve proposal from Allison Cox, to host a High Tea fundraiser for the Rainy River District Women's Institute Museum.

CARRIED.

30. **Leek – Shortreed:** BE IT RESOLVED that we hereby accept Request for Reconsideration application received from Municipal Property Assessment Corporation, for write-off for the tax year 2015, as follows:

- Assessment Roll #14500, from \$280,077 (RT) to \$234,713 (RT), effective August 28, 2015.

CARRIED.

August 30, 2016 Regular Council Meeting Minutes Cont'd:

31. **Loney – Leek:** BE IT RESOLVED that we hereby approve request from Hatch, on behalf of the Ministry of Transportation, to utilize Fisher Road and Aylsworth Road as a posted detour route for a period of approximately two months, during the closure of Hwy 602, while replacement of Turner Creek culvert occurs, with the following conditions:
- on-site review of Fisher/Aylsworth Road by Ministry of Transportation and Township of Emo representative, prior to and following culvert replacement project to ensure these municipal roads are returned to in as good of condition or better;
  - to ensure ongoing maintenance of these roads during the construction period, as needed.

CARRIED.

32. **Kinnear – Shortreed:** BE IT RESOLVED that we hereby acknowledge letter from Emo Health Centre regarding XRay services in Emo.

CARRIED.

33. **Leek – Loney:** BE IT RESOLVED that we hereby agree to send Bridget Foster to Emergency Management Ontario's Sector Meeting scheduled September 7, 2016 in Thunder Bay, ON. All related expenses to be paid by the Township of Emo.

CARRIED.

34. **Leek – Loney:** BE IT RESOLVED that we hereby authorize payment to Manitoba Municipal User Group (MMUG) in the amount of \$100.00, being the Township of Emo's 2016 membership fee; and further agree to send one administrative staff to the annual general meeting and conference scheduled October 6-7, 2016 in Portage La Prairie. All related expenses to be paid by the Township of Emo.

CARRIED.

35. **Shortreed – Loney:** BE IT RESOLVED that we hereby authorize Brenda Elias to enroll in Municipal Tax Administration Program through Seneca Facility of Continuing Education & Training. All related expenses to be paid by the Township of Emo.

CARRIED.

August 30, 2016 Regular Council Meeting Minutes Cont'd:

36. **Shortreed – Loney:** BE IT RESOLVED that we hereby agree to go in-camera at 8:36 p.m. for the following reasons:

- Security of property;
- Personal matters regarding an identifiable individual, including employees;
- Proposed or pending acquisitions or disposition of real property;
- Labour relations and employee negotiations;
- Litigation or potential litigation, including matter before administrative tribunals affecting the municipality or local board;
- Advice subject to a solicitor-client privilege, including communications necessary for that purpose;
- Any matter with respect to which a council, local board or committee or other body may hold a closed meeting under any other statute;
- Consideration of a request under the Municipal Freedom of Information and Protection of Privacy Act.

CARRIED.

37. **Leek – Kinnear:** BE IT RESOLVED that we hereby agree to come out of in-camera session at 9:00 p.m.

CARRIED.

38. **Leek – Loney:** BE IT RESOLVED that we hereby accept letter of resignation from Adam DeGrechie from Emo Cemetery/Parks/Arena effective August 26, 2016; and further agree to advertise for this position as follows:

two consecutive weeks in the Fort Frances Times, along with the municipal newsletter

CARRIED.

39. **Kinnear – Shortreed:** BE IT RESOLVED that we hereby adjourn to meet again on September 13, 2016 at 6:00 p.m.

CARRIED.

Errors or Omissions from August 3, 2016 Regular Council Meeting and August 18, 2016 Special Council Meeting Minutes: None.

Business arising from August 3, 2016 Regular Council Meeting and August 18, 2016 Special Council Meeting Minutes: None.

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August 30, 2016 Regular Council Meeting Minutes Cont'd:

Peter McQuaker, Public Works Superintendent, attended the meeting to provide an update, as follows:

- During the dry weather not much grading was being completed; however, since the rain has been grading once again;
- A single pass of calcium was placed on Off Lake Road and Emo Road;
- Roadside mowing of rural roads is almost complete;
- Backhoe is being utilized to replace ten culverts in the Township;
- The bucket for the new backhoe is being returned, as it was fabricated wrong.

The quotation from Maxim Truck and Trailer for extended warranty on the plow truck was reviewed and Peter McQuaker agreed to obtain a firm quotation for this and review at the next Council meeting.

Ed Bullied, Water and Sewer Operator, attended the meeting to provide an update, as follows:

- Complaints have been received regarding odour from sewage dumping at Roy Street lift station – it was recommended to try dumping in the manhole at the Abattior, as this may be a better location, being further away from residential homes.

A complaint form was submitted to the Township of Emo regarding water pressure at 44 Jessie Street. Ed Bullied confirmed the watermain line is in good working condition; therefore, the issue would be arising within the service line. Service lines are to be maintained by the property owner and the Township of Emo maintains the watermain line. A letter will be forwarded to the property owner notifying them of this.

Council discussed sidewalk repairs that were budgeted for and to be completed in 2016. Council has requested repairs along Highway 602 be completed by the Emo Public Works Department by October 1, 2016.

Council discussed the per capita levy request from Fort Frances Physician Recruitment & Retention Committee; however, only \$5,000.00 was budgeted in 2016. Council agreed to further discuss this request in 2017, as the 2016 budget has already been set.

The meeting adjourned at 9:05 p.m.

Attested by:

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Jack Siemens,  
Mayor

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Bridget Foster,  
CAO/Clerk-Treasurer